

Minutes



Westbourne

Parish Council

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Minutes of Westbourne Parish Council's Recreation Leisure and Amenities Committee which took place on Thursday 26 June 2025 at 7.00pm at The Meeting Place, North Street, Westbourne.

Present: Cllr Lade Barker, Cllr Roy Briscoe and Cllr Nigel Ricketts.

In attendance: Clare Kennett, Clerk to the Parish Council.

Meeting chaired by Cllr Ricketts. No members of the public or press were present.

1. Election of the Chairman of the Committee: Cllr Ricketts was proposed by Cllr Briscoe and seconded by Cllr Barker. Cllr Ricketts was **ELECTED** as Chairman of the Committee.

2. Apologies for absence: Cllr Jane Gould sent her apologies. It was **NOTED** that Cllr Veltom had resigned from the Parish Council. Members thanked Cllr Barker for attending the meeting so that there was a quorum of members to allow the meeting to take place.

3. Election of the Vice-Chairman of the Committee: It was **AGREED** to defer a decision until the next meeting.

4. Declarations of interest in the items on the agenda: There were no declarations of interest.

5. Minutes of the meeting on 22 February 2024: Members **AGREED** to **APPROVE** the minutes as a true record which were signed by the Chairman.

6. Issues and updates from the minutes of 22 February 2024: There were no updates.

7. Monk's Hill recreation ground charity: Westbourne Parish Allotment for Exercise and Recreation (Charity Commission number 265105):

It was discussed that the roundabout needed to be greased as it was difficult to push and making a noise when moving. Cllr Ricketts said he would find the keys to open the panel on the base. There were no outstanding works required to be completed by Longmeadows.

8. Chichester District Council grant scheme: Members discussed applying for a grant from Chichester District Council for playground improvements <https://www.chichester.gov.uk/grants> It had previously been discussed that a track could be installed around the perimeter of the recreation ground for running but it was agreed that this would be costly and possibly not used by runners, although it would be used by dog walkers as it often got muddy and boggy in the winter. It was

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discussed that distance marker posts could be put in various locations for runners but then they would make it difficult for the grass to be cut with a mower. Other ideas included a permanent large beacon to help celebrate national occasions, a flag pole, replacement equipment for the wooden fitness equipment that had been damaged, a basket ball hoop and small court. It was **AGREED** to arrange for Eibe to give a quote along with others as three would be needed for any application. Members said they would also give further consideration as to what could be achieved.

Members discussed installing hanging basket frames lampposts in The Square and the Clerk said she would contact Enerveo for a quote.

9. Mill Road recreation ground:

Members **AGREED** to ask Longmeadows to regularly cut the grass as before to ensure it did not become overgrown again. It was discussed that Longmeadows still needed to cut the brambles back from the boundary with the properties on Mill Road. There were no further updates from Westbourne Community Trust. Members discussed that they would need to consider any by-laws or rules regarding the future use of the recreation ground, along with new signage.

10. Announcements and items for the next meeting: There were no announcements.

11. Date of next meeting: It was **AGREED** to hold the next meeting on 20 November 2025.

Meeting closed at 8.10pm.