

Minutes



Westbourne

Parish Council

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Minutes of Westbourne Parish Council's Planning Committee which took place on Thursday 9 October 2025 at 6.15pm at The Meeting Place, North Street, Westbourne.

Present: Cllr Lade Barker, Cllr Nigel Ricketts and Cllr Peter Watterson and co-opted non-council member Mr Frank Campbell.

In attendance: Clare Kennett, Clerk to the Council

Meeting chaired by Cllr Ricketts. No members of the public or press were present.

10/25/37. Election of the Chairman of the Committee: Nominations were received for Cllr Ricketts, proposed by Cllr Watterson and seconded by Cllr Barker. Cllr Ricketts was **ELECTED** as **CHAIRMAN**.

10/25/38. Apologies for absence: Cllr Roy Briscoe, Cllr Jennie Scott and Mr Kevan Pegley.

10/25/39. Election of the Vice-Chairman of the Committee: Nominations were received for Cllr Barker, proposed by Cllr Ricketts and seconded by Cllr Watterson. Cllr Barker was **ELECTED** as **VICE-CHAIRMAN**.

10/25/40. Declaration of members interest:

- a. There were no declarations of interest.
- b. There were no requests for dispensations.

10/25/41. Minutes of the meeting of 11 September 2025: Members **AGREED** to **APPROVE** the minutes as a correct record which were signed by the Chairman.

10/25/42. Planning decisions made since the last meeting: Members **NOTED** the following local planning authority decisions.

25/01511/FUL: Land east of No 4 Brook Cottages, Mill Lane, Westbourne., Erection of 1 no. dwelling. **REFUSE**

25/01754/FUL: Unit 1, Cemetery Lane, Woodmancote. S73a retrospective change of use to a small vehicle haulage company and ancillary repairs. **REFUSE**

25/01757/FUL: Land south of Unit 1, Cemetery Lane, Woodmancote. S73a retrospective change of use of land for mixed use storage plots. **REFUSE**

25/01772/TPA: Land to north of 20 Willow Gardens, Westbourne. Reduce height, west and east sectors by 3m, reduce north sector by 1m, reduce south

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sector by up to 4-5m and crown thin by 15% on 1 no. twin-stemmed Ash tree (T1, quoted as T1 and T2) subject to WE/74/01048/TPO. **PERMIT**

10/25/43. Planning applications: Members **RESOLVED** the make the following decisions:

25/02013/DOM: First floor rear/side extension, replace 1 no. window with door on front elevation, detached double carport and new boundary wall along the eastern boundary. Meadow View, Woodmancote Lane, Woodmancote. Members had **NO OBJECTION**.

25/02174/DOM: Double-storey side extension, single-storey rear extension replacing existing conservatory and demolition of existing garage. 4 Whitley Close, Westbourne. Members had **NO OBJECTION**.

25/02237/TCA: Notification of intention to crown reduce by 2m, width and height reduce by 1m on 1 no. magnolia tree (T1). Westbourne House, North Street, Westbourne. Members had **NO OBJECTION**.

25/02160/TCA: Notification of intention to fell 1 no. Eucalyptus tree (quoted as T1). Homelands, Whitechimney Row, Westbourne. Members had **NO OBJECTION**.

10/25/44. Planning appeals: There were no appeals relevant to the Parish.

10/25/45. Westbourne Neighbourhood Plan Steering Group: Members **NOTED** the minutes of the meeting held on 18 September 2025 with no further comments.

10/25/46. Chichester District Council enforcement reporting: Members **NOTED** the list of enforcement issues.

10/25/47. Items to be included on the next agenda: There were no additional items.

10/25/48. Date of next meeting: The next meeting was scheduled to be held on Thursday 16 October 2025 at 6.15pm.

Meeting closed at 6.50pm.