

## Minutes



**Westbourne**

Parish Council

PO Box 143  
Emsworth  
PO10 9DX

07775654483

clerk@westbourne-pc.gov.uk

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**Minutes of Westbourne Parish Council's Planning Committee which took place on Thursday 11 June 2026 at 6.15pm at Westbourne Community Hall, River Street, Westbourne.**

Present: Cllr Lade Barker, Cllr Nigel Ricketts, Cllr Peter Watterson and co-opted non-council member Mr Kevan Pegley.

In attendance: Clare Kennett, Clerk to the Council  
Karen Hassan, Assistant Clerk to the Council

Meeting chaired by Cllr Ricketts. Two members of the public and no members of the press were present.

06/26/10. Election of the Chair of the Committee: Nominations were received for Cllr Ricketts (proposed by Cllr Watterson and seconded by Cllr Barker, with all in favour). Cllr Ricketts was **ELECTED** as **CHAIRMAN**.

06/26/11. Apologies for absence: Mr Frank Campbell sent his apologies which were accepted.

06/26/12. Election of the Vice-Chairman of the Committee: Nominations were received for Cllr Barker (proposed by Cllr Watterson and seconded by Cllr Ricketts, with all in favour). Cllr Barker was **ELECTED** as **VICE-CHAIRMAN**.

06/26/13. Declaration of members interest:

- a. Cllr Barker declared an interest in planning application 26/00799/LBC as a close family friend. It was **AGREED** that as this was not of a financial or pecuniary nature that Cllr Barker was able to take part in the discussion and decision.
- b. There were no requests for dispensation.

06/26/14. Minutes of the meeting of 14 May 2026: Members **APPROVED** the circulated minutes as a correct record which were signed by the Chairman.

06/26/15. Planning decisions made since the last meeting: Members **NOTED** the following local planning authority decisions.

**26/00462/DOM:** 36 Ellesmere Orchard, Westbourne. Single storey side extension. PERMIT.

**26/00939/TCA:** 14 River Street, Westbourne. Notification of intention to fell 1 no. Crab Apple tree (T1) and 1 no. Birch tree (T2). NOT TO PREPARE A TREE PRESERVATION ORDER. It was **NOTED** that the planning application had been approved and the crab apple tree had already been felled.

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06/26/16. Planning applications: Members **RESOLVED** to make the following decisions:

**26/00799/LBC:** Replacement of boundary fencing between Routledge and Box Cottages. Routledge Cottage, East Street, Westbourne. Members **AGREED** to have **NO OBJECTION**.

06/26/17. Planning comments submitted by the Clerk on behalf of the Council outside of a meeting as per the Standing Orders:

**26/01071/TPA:** Crown reduce by up to 2m (back to previous pruning points) and remove epicormic growth up to approx. 8m (above ground level) on 1 no. Oak tree (T3) subject to WE/91/01058/TPO. 10 Old Rectory Close, Westbourne. **NO OBJECTION**.

06/26/18. Southbourne Allocation Development Plan: Members **NOTED** the consultation which was open until 17 July [Current planning policy consultations - Chichester District Council](#) It was **AGREED** to submit the comment that any development north of the railway would cause a significant increase in traffic using Whitechimney Row as a means of avoiding the railway crossing in Southbourne. The road was suitable for local residential traffic but not suitable for through traffic and there was a concern that the new development in Southbourne could generate over 800 vehicles per day travelling through Westbourne. The previous objection submitted by the Parish Council had not been taken into consideration and the Council wanted to find out how it had been dealt with. It was **AGREED** that the Clerk would submit the comment along with the previous objection and ask for a response.

06/26/19. Neighbourhood Plan review: Kevan Pegley said that he had not yet heard from the planning consultant on next steps.

06/26/20. Chichester District Council enforcement reporting: Members **NOTED** the list of enforcement issues.

06/26/21. Items to be included on the next agenda: There were no additional items.

06/26/22. Date of next meeting: The next meeting was scheduled to be held on Thursday 9 July 2026 at 6.15pm.

Meeting closed at 6.55pm