



Westbourne

Parish Council

53 Skylark Avenue
Emsworth
PO10 7GB

07775654483
westbournepc@outlook.com

Minutes of Westbourne Parish Council's meeting which took place on Thursday 13 June 2019 at 7.15pm at The Meeting Place, North Street, Westbourne.

Present: Cllr Lade Barker, Cllr Roy Briscoe, Cllr Richard Hitchcock, Cllr David Mack, Cllr Mike Magill, Cllr Ann Pearcey, and Clare Kennett, Clerk to the Parish Council.

Meeting chaired by Cllr Hitchcock. Eight members of the public were present.

1. Apologies for absence: Cllr Nigel Ricketts and Cllr Syd Smith.

2. To receive declarations of interest and updates to the Register of Interests: None.

3. Minutes of the Parish Council meeting held on 16 May 2019: The minutes were agreed to be a true record and were signed as such by the Chair.

4. Updates and issues from the minutes of 16 May 2019:

Item 6: The Clerk has called Customer Services at the Co-op (number provided by the manager of the Co-op in Westbourne) to request an additional bin outside during opening hours and to request that the store reports all incidents of shoplifting to the Police. The member of staff took notes to discuss the requests with her manager and will call back with a decision.

Item 7: The Clerk has requested a bin on the Twitten and is waiting for a response from CDC.

Item 12: Members looked at the latest draft of the public consultation. This will also be available as a paper copy in the newsletter which is being designed by Piers Mason.

5. Open forum (maximum of eight minutes): A member of the public thanked the Council for the work that it carries out and said how much she had enjoyed the Annual Parish Assembly. There was a general discussion that fly tipping at Mill Lane and Wodmancote Lane had been collected by CDC. A member of the public said there used to be a CCTV camera at Monk's Hill car park but it was stolen. Cllr Hitchcock said that the cycle stands outside the Co-op had now been fixed and this was at no cost to the Parish.

6. County Councillor's comments and questions: County Council Viral Parikh sent his apologies and did not provide a written report.

7. District Councillor's comments and questions: District Councillor Roy Briscoe said that he has been busy with his continued induction at CDC and has attended various meetings. Recently he attended the Joint Action meeting where it was discussed that break-ins to cars in beauty spots is on the increase again. He was concerned that the Police are not getting intelligence from communities, due to a lack of reporting

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and a change in the way they respond to crime, which is not tackling many local issues. Cllr Briscoe said the best way to report crime is online www.sussex.police.uk or by calling 999 in an emergency.

8. Co-option to fill vacancies: Mike Magill gave a short presentation about his suitability for co-option to the Parish Council. By a unanimous vote, Mike was co-opted on to the Parish Council and took part in the rest of the meeting. One vacancy now remains which the Parish Council will continue to try to co-opt to.

9. Police incident report: PCSO Booker sent the following report. Overnight between 17 and 18 April, the headlights, front grill and tow bar were stolen from a vehicle parked along Monks Hill. Damage was also caused to the vehicle. On 21 April, we had a report of a group of males walking down North street punching and kicking cars. No damage was caused to any vehicles. Overnight between 26 and 27 April, a stable was broken into along Marlpit Lane and some large batteries were stolen. On 5 May, the front and rear number plates were stolen from a vehicle parked in Homefield Road. Overnight between 8 and 9 May, a stable along Marlpit Lane was broken into and a number of items were stolen. On 11 May, a report was received about a group of youths having a fight in The Square. On 18 May, a vehicle was broken into along Emsworth Common Road and a number of items were stolen. Overnight between 24 and 25 May, damage was caused to a vehicle parked along North Street. On 26 May, we received a report that a dog was stolen from a garden of an address in River Street. On 27 May, there was shoplifting at the Co-op and a number of chilled items were stolen. On both 27 and 28 May, we received reports about an abusive male hanging around the church causing issues. The male was removed from the area and has subsequently arrested due to a number of issues being caused in Westbourne and other areas. There were also a number of calls received across the area in relation to fly tipping, suspicious vehicles seen hanging around, nuisance youths causing issues mainly in North Street/Westbourne road, and people receiving scam calls mainly via the telephone.

10. New Homes Bonus: Cllr Hitchcock attended a meeting with David Hyland at CDC to discuss an application for funding for new play equipment, two football goals, a trim trail/exercise stations around the perimeter of the recreation ground and new picnic tables at Monk's Hill. The Parish Council agreed that all of these facilities may be possible if the amount of £5,250 NHB funding which is available is combined with the £7,685 that has been allocated in S106 funding for sports and exercise purposes. Members of the Recreation, Leisure and Amenities Committee will discuss options at its next meeting on 27 June and will bring back final plans to the Parish Council for approval at its next meeting on 11 July.

11. Community Facilities Audit: Members agreed that the circulated list of facilities in the Parish is correct and should be submitted to Chichester District Council as requested.

12. Business Plan: Cllr Hitchcock suggested a meeting on Thursday 4 July at 7pm and will check with Piers Mason, who is also on the Working Group, if he is happy to host. Cllr Hitchcock will confirm this date with members.

13. General Power of Competence: Members agreed that the criteria had been met for eligibility following the elections in May 2019 and as such that the Parish Council has the General Power of Competence.

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At this point of the meeting, Cllr Hitchcock suspended Standing Orders, with agreement of the Clerk, in order that a member of the public who had just joined the meeting could speak to the Parish Council. Works being carried at Heather Cottage in The Square (planning application 18/03055/LBC) have entailed the exterior of the building to be covered in scaffolding which abuts directly onto the road. WSCC Highways has put temporary traffic lights and parking restrictions in place as a result until the end of June. The member of the public informed the Council that these measures are having a disastrous effect on local businesses who are reporting a significant loss of trade over the last week. The Parish Council agreed that it would contact businesses around The Square to discuss the issue with them and would write to WSCC to find out if the traffic lights and parking restrictions could be reduced or improved to help support businesses.

14. Payments for approval: Members considered and approved a list of payments totalling £13,396.23 due immediately (or it is known must be paid between now and 11 July and require advance authorisation). There were payments totalling £81.91 made since 23 May which require retrospective authorisation. In compliance with Financial Regulation 5.2, personal payments (including salaries) were summarised on a separate confidential paper. The list of payments is included in Appendix 1.

15. Correspondence: The Parish Council has received ballot papers for candidates standing for the South Downs National Park Authority. Members agreed to vote for Mr Alun Alesbury and Mr Andrew Shaxson.

Members discussed a request from Ruth Brewer about borrowing the three large outdoor First World War silhouettes for an event in November at the Westbourne Club. It was agreed that the Parish Council would like to display them again at the village gateways in November for the public to view.

16. Announcements and items for the next meeting: None.

17. Date of next meeting: The next meeting is scheduled to be held on Thursday 11 July 2019 at 7.15pm

Meeting closed at 8.45pm

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Appendix 1

Westbourne Parish Council, 13 June 2019

Agenda item 14: Payments for approval

(DD: payment made by Direct Debit, IB: payment made by Internet Banking, C: cheque payment including number, PC: payment made by petty cash, *movement of an earmarked reserve, ** paid from No 2 account)

Payments	Total	Net	VAT
D			
D EE&T Mobile May	28.73	24.06	4.81
IB Confidential payments May	1,313.00	1,313.00	0.00
IB WSCC LGPS contributions	426.20	426.20	0.00
Reimbursement C Kennett keys cut for Mill Road and Monk's Hill			
IB height barriers	18.30	18.30	0.00
WSCC street lighting			
IB maintenance 2018-19	1,170.00	TBC	TBC
IB Westcotec SIDs	8,460.00	7,050.00	1,410.00
M Reed & Co tree surgeon	1,632.00	1,360.00	272.00
SSALC Ltd Councillors briefing			
IB 18/06/19	168.00	140.00	28.00
IB GM Support	180.00	180.00	0.00
	13,396.23	10,511.56	1,714.81

Payments for retrospective approval

Reimbursment C Kennett Annual Parish Assembly refreshments			
IB plus travel to Aldi, Havant	60.31	48.91	11.41
IB Vision ICT new email account	21.60	18.00	3.60
	81.91	66.91	15.01

1. Treasurers account number 1

Balance per statement 31/05/19	147,934.07	
Less outstanding payments	550.00	(invoice ref. 13, 14, 15)
Outstanding receipts	0.00	
Add petty cash	0.00	
Revised bank	147,384.07	

Cashbook control

Balance forward 01/04/19	103,994.25
Add total receipts to date	51,534.91
Less total payments to date	8,145.09
Cashbook at 31/04/19	147,384.07