



Westbourne

Parish Council

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Minutes of Westbourne Parish Council's Public Services Committee which took place on Thursday 27 June 2019 at 7.00pm at The Meeting Place, North Street, Westbourne.

Present: Cllr Lade Barker, Cllr Richard Hitchcock, Cllr David Mack, Cllr Ann Pearcey, Clare Kennett, Clerk to the Parish Council.

The meeting was chaired by Cllr Mack. No members of the public were present.

1. Election of the Chair: Cllr Hitchcock proposed Cllr Mack which was seconded by Cllr Pearcey. All were in favour and Cllr Mack was elected as Chair.

2. Apologies for absence: Cllr Roy Briscoe, Cllr Mike Magill and Cllr Syd Smith.

3. Election of the Vice Chair: Cllr Pearcey proposed Cllr Barker who was seconded by Cllr Hitchcock. All were in favour and Cllr Barker was elected as Vice Chair.

4. Declarations of interest in the items on the agenda: None.

5. Minutes of the meeting on 28 March 2019: Members agreed the minutes as a true record of the meeting which were signed as such by the Chair.

6. Issues and updates from the minutes of 28 March 2019: None.

7. Update on projects around the Parish: Members discussed the following:

Parking in The Square:

The Clerk to speak to Cllr Briscoe to find out on progress about the sign advising people not to park at the very end of The Square, in front of the art framing shop. Parking in this location can sometimes obstruct the entrance to North Street to others, including emergency vehicles.

Westbourne's buses: The Clerk has contacted the taxi driver who is running the taxibus for an invoice as the Parish Council has not received one for a while. The Parish Council also requires the numbers of passengers to measure success of the service and to secure funding for it.

CCTV: Cllr Mack to speak to Cllr Briscoe who is looking at quotes. If it is agreed to go ahead with this project, an amount will need to be allocated in next year's budget when it is planned in October 2019.

Village gateways: The verge around the Gateway in Foxbury Lane is looking overgrown. The Clerk to ask Longmeadows for a quote to cut the grass around the gateways on a regular basis. The Welcome to West Sussex sign on Long Copse Lane is overgrown. The Clerk to inform West Sussex County Council.

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Noticeboards: Noticeboards in The Square have now been renovated. The triangle outside the pub in Woodmancote, where it was hoped that a new noticeboard could be placed, is privately owned. Cllr Briscoe is liaising with the landowner to find out if a noticeboard could be put up there.

Fingerposts: Members agreed that work to renovate the post in The Square, at a quoted cost of £1300 by Ralph Restorations, should go ahead. Cllr Hitchcock reminded the Committee that the cycle stands in The Square, which were organised by Greening Westbourne, are the responsibility of the Parish Council to maintain. The Clerk will add the items to the asset register as we signed

Dog fouling: Cllr Pearcey agreed to speak to Cllr Briscoe, in his role as a District Councillor, to speak to officers at CDC to see if there is anything that can be done.

Traffic Regulation Order for Monks Hill: It was agreed to defer this item until the next meeting.

Community Speedwatch Group: The Group is having a short break due to holidays over the summer. More volunteers are needed and Cllr Pearcey offered to help who will need to undertake some training. A meeting of the volunteers was held recently and they all agreed to continue with the group as it is making a difference and it is providing evidence for further road improvements or traffic calming measures. Cllr Mack would like to purchase some signs that can be held on the roadside to remind people of the speed limit.

Speed Indicator Devices: Cllr Mack reported that a part is missing in one of the SID's and he is waiting for the company to send a replacement. Cllr Mack is looking for someone who can help with the technical aspects of the SID's with downloading all of the data that is captured. Cllr Mack also needs someone to help with putting them up and he recommended that the Clerk asks Longmeadows for a quote to help.

Tree Wardens and tree survey/works: Guy Schofield, Parish Tree Warden, attended the meeting with recommendations with the planting of new trees in Westbourne. It was agreed that Mr Schofield will liaise with the Clerk to complete WSCC's application form. Mr Schofield said that he will continue to water Tim Peake's oak tree and the saplings at Monk's Hill recreation ground.

Local policing: It was agreed to defer this item.

8. Announcements and items for the next meeting: Storage of Parish Council's items and equipment.

9. Date of next meeting: The next meeting of the Committee is scheduled to be held on Thursday 21 November 2019 at 7.00pm.

Meeting closed at 8pm.