

County Councillor Update – Bourne Division

6th June 2021

COVID –

I won't comment on specific numbers in the area in this report as they will be well out of date by the time of the meeting and I can speak about them then.

The total numbers of Covid-19 cases across the South East remain relatively low, we have seen an increase in the proportion of cases of variants of concern. These include a very small number of cases of the variant first detected in India, according to Public Health England (PHE) figures published online. All these cases have been followed up and investigated. This investigation suggests these cases are not due to community spread and have, for example, links to international travel.

Election -

Following the election in May, we have now had the Cabinet announced with the only change being the Cabinet Member for Highways, which in my view is good news. My plan will be to get Councillor Dennis to visit the area for me to show around and show the key issues that we face in the area with our roads and how they are under strain with the increased development planned. This will include a visit to Monks Hill to continue to put pressure to get the speed limit changed.

There is an additional plan visited by Paul Marshall, the Leader of WSCC and his Vice Chair, Deborah Urquhart. This will be great for me to again, show around the area and the problems that we are facing in the area. This will not necessarily be specific local details, as they will be dealt with the Cabinet Members, but if there is anything you are concerned with, please let me know. I plan on discussing the lack of facilities for rural communities such as bus services as well as the lack of infrastructure for all the planning that is being developed.

Work with District Councillor -

Roy and I had a good meeting a couple of weeks ago to look at key areas that we need to address in the area. Some of the key areas that we are looking at are fly tipping, increased/changed police engagement with the community, classification of roads in the area. We have agreed this will be an ongoing arrangement where he can increase liaison between the two councils to improve our community.

Children Services –

On Friday this week, there is an update by John Coughlan to Members on the status and progress under the Children's Improvement Programme following the damning report in 2019. This is progressing well at the moment but this feedback session should give us a better idea of where we are. There will be a discussion in regards to the Early Help Redesign

and the priorities ahead. This is more for awareness as it won't be held in a public forum but you are all aware of my stance on this.

Sussex Crisis Fund

A crucial crisis fund that gave £2.7 million in grants to local charities who were working on the Covid-19 frontline and supporting vulnerable people last year, has been relaunched – thanks to a £300,000 boost from the County Council.

Sussex Community Foundation is re-booting the Sussex Crisis Fund (support and recovery phase) and hopes that local people will once again step forward with donations to support those who are struggling to make ends meet.

Safe Against Scams Webinars

Over the next three months, the West Sussex Community Safety & Wellbeing team are working with West Sussex Trading Standards to offer residents free online webinars to help keep themselves 'Safe Against Scams'.

These hour and a half sessions have been organised as the county has seen a rise in a number of different scams, including telephone, courier and romance fraud.

The dates for the free sessions are:

- Tuesday 15 June 10am – 11.30am
- Tuesday 15 June 6pm – 7.30pm
- Tuesday 27 July 10am – 11.30am
- Tuesday 27 July 6pm – 7.30pm

If you're interested in signing up for one of the free webinars, visit [Eventbrite](#) for more details.

If you have any queries about this or anything else, please feel free to contact me at any time and I will of course be more than happy to help.

Mike

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1. **Grants** seem to change on a daily basis so any business interested should visit our Grants page on the CDC website;
<https://www.chichester.gov.uk/enablinggrantscheme>
<https://www.chichester.gov.uk/businessratesannouncements>

I have also approved the NHB allocations for the coming year.

2. **Lateral Flow tests** can be obtained from most Chemists, worth doing them especially if going out into the public realm or meetings, just a precautionary measure and gives others confidence you are unlikely to be infective.
3. **Meetings**, we have resumed Face-to-face meetings for those meetings where decisions are made, the remainder are being done virtually. Those meetings being F-t-F are Cabinet, Council and Planning Committee's. Lots of precautions are in place to ensure those present remain as safe as possible but it isn't the best solution, lets hope the Road map removing restrictions can be implemented.
4. **Finances**, CDC's finances continue to be affected by the effects of the Pandemic, income from Car Parks being seriously affected, that finances a great proportion of our services, so we continue to review working practices and ways of being more efficient. Targets for this year have been met but we have had an unexpected bill from a 1.5% pay rise for employees, after being told pay was to be frozen (Approx. additional £200k to be found).

We are working on ways to re-invigorate the District's economy, it looks like the event in Priory Park will get the go ahead for Fri 30th July and Sat 31st July 'Music of the Musicals and Queen UK' respectively. Both start at 7.30pm and finish at 9.30pm I'm hoping people will come to Chichester and make a night out of it and stay, maybe an opportunity for any local B&B's to fill their rooms.

Visit Chichester, (The Great Sussex Way) is promoting local businesses and attractions, membership this year is free so I'd urge businesses in Hospitality especially to join up and use their services.

5. **Housing**, Hyde are a challenging Registered Provider to deal with as soon as I seem to have made progress it's two steps forward then one step back, progress on issues has been slow but progress is being made. Our Manager in Housing Linda is chasing Hyde on my behalf to ensure they do what they have promised!
6. **Environment** Slow progress is being made on the Ems and the Extraction, I'm sure most will have seen the Havant Thicket passed Havant's Planning Committee last week, but it still needs permission from the Hants East Council. We were hoping that would impact on us and reduce extraction from the aquafer at Walderton but the water from the Res is for Southern Water's use!!!

A summit was held between interested parties at the end of May looking at the Water Quality in the Chichester and Langstone Harbours, a summary was circulated by our Ch Exec Diane Shepherd which I've shared with you. Most of

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the main players were present and Southern Water have agreed a base budget for the group to continue.

7. **Recycling.** The WEEE (Small Electric Goods) Recycling and Textile recycling has been put back but expected to start on the 21st July, please use the service if you can. The logistics are proving problematical at the moment, it is likely households will be supplied a bag for each and when collected a new bag will be left. We have just started the procurement for some new Refuse collection vehicles, which includes 2 Electric Lorries-----an additional cost of £200k for the 2 Electric vehicles over the cost of Deisel, but we will be able to see if this is the right technology going forward. £3m+ being spent on upgrading our fleet this year alone.

8. **Fly tipping** No more progress from our last meeting Chichester Contract Services (CCS) are still trying to get all the agencies round a table, to make a plan of action going forward, I did receive one report with personal details of 3 properties in Hampshire in the waste, this is now with our Environmental Protection team, I will provide an update at the meeting if I have one.

Not yet met up with Romy Jackson of the NFU to discuss this and other rural crime issues.

9. **Policing,** Lamping and Poaching have dropped off of late probably due to time of the year, but a prolific thief has been stealing Batteries and Aluminium from farmyards, the vehicle used is a Citroen Van in white reg No.PK08FTX, the Police are aware, and she has been arrested and bailed, but continues to be active in our area, please report to Sussex Police if you see the vehicle.

If you witness any Poaching going on, please report on 999 quoting Operation, 'Tracker'

The increase in use of Catapults continues offenders shooting at birds but only a matter of time before someone gets hurt. A group of youngsters have been seen on Cemetery Lane and live on the unauthorised G&T site on the Old Army Camp, have been seen with Catapults. Please report incidents online or via 101, we need to ensure the Police are aware of the problem. Our Divisional Cdr is aware of the issue and is setting something up to deal with it.

<https://www.sussex.police.uk/contact/af/contact-us/contact-us-to-discuss-something-else/>

The recent dry weather has brought out a number of off-road Motorcyclists, no number plates etc, many which will not have tax or insurance either, please report to the Police, the persons on these bikes are using the road system to get out onto the fields where damage has been caused, the Police need the information to task officers to deal.

The Ch. Con. is meeting with the Farmers on Tuesday 8th June at Petworth I am hoping that meeting will prove fruitful and I hope lead to an increase in Rural Crime Team Officers, PCSO Booker is on that team and I think we gain the benefit that this area is known to him so we get his deployment more regularly.

10. **Novium Museum and Roman Week.** The Novium has reopened and is still free to visit, but worth making an appointment before going to ensure social distancing can be maintained. (You can turn up and if possible will be accommodated) The

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Roman Week ran between 31st May and 5th June and was a mixture of Virtual and in person activities, initial feedback is all the events were well attended and well received.

The Mystery Warrior and Livestock Markets of Chichester exhibitions have been extended, worth a visit if you haven't been.

11. Planning. Chichester LP Review

We continue to gather evidence to see if the Target set by Govt is achievable, the LPA (Local Planning Authority) in our case CDC have a duty to plan positively and any attempt to thwart the numbers allocated currently 628 per annum is viewed in bad light by the Planning Inspectorate so until we have sufficient evidence to show those numbers are not sustainable, we are at the mercy of the Developers and Planning inspectorate. We do have an Interim Planning Statement which we ask developers to adhere to, which follows what the proposed Policies in the Plan review are, most do but some just put in speculative applications in the hope they will get permission, knowing full well we can't demonstrate a 5 yr. Housing land supply. That is the beauty of having a NP at decision Statement stage, that provides protections for the Parishes that have chosen to make one---We are at that Point in Westbourne. We are expecting a Highway report in Mid-July that will give us the best information as to what can be mitigated within the district, that is the main are we will gain evidence to accept the 628 houses per year or not. There have been arguments recently around Building and Nitrates in the Harbours. That in itself is insufficient to stop or reduce development it isn't as game changer that many would have you believe. It does however show we need to protect our Harbours and their Catchment areas Like the Ems area.

Our Planning Policy team are also investigating the issue of potential over abstraction from Walderton by Portsmouth Water, I have passed the details of my Contacts at PWC to them to seek their views on the sustainability of our area---that could have an impact on Development, if we don't have the water then we can't build more houses without significant investment in the infrastructure, which CDC can't fund.

Our Leader and Cabinet member are meeting the housing minister again next week to argue a special Case for Chichester, but previous attempts have fallen on deaf ears, MHCLG need to wake up to the issues we are facing and Robert Jenrick needs to meet our Leadership and understand the significant issues facing us.

We have also sought legal advice on the ability we have to refuse premature applications, we have been told we need the evidence before we can start to refuse applications meaning we have to currently show we are delivering 628 houses per year and are doing so, which we currently can't. I again reiterate this is important we get our NP through referendum expected in July.

A planning Application for a 9-bedroom house in the Countryside in Woodmancote is coming up at our Planning Committee on 9th June so we should have the result by the time of our meeting. Can I thank Richard Hitchcock in advance for attending and speaking on your behalf?

The Southbourne Neighbourhood plan was out for Consultation and I am hoping people will have taken the opportunity to ask for a Railbridge crossing during that period. Development in Southbourne will affect Westbourne

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without a bridge to take the additional traffic. There has been some considerable dissent to the NP by residents around Inlands Road, I wouldn't guess as to whether it will gain approval from their Community. What these NP's do though is put development where the community want not where the Developers want. Please vote for the Westbourne NP at referendum.

12. **Events**----Emerging from Lockdown

- a. Stansted Park Garden Show 11th,12th,13th June
- b. Stansted Unlocked Sat 10th & 11th July Inc Band of Grenadier Guards
- c. 'Music of the Musicals' 30th July in Priory Park Chichester
- d. 'Queen UK tribute act', 31st July in Priory Park Chichester
- a. Last Night of the Proms 20th August in Stansted Park
- b. Bootleg Beatles 21st August in Stansted Park

Please support your local businesses where you can we live in a lovely area lets do everything we can to support our local economy and attractions.

Mike and I continue to work well together, we met to discuss common areas we can influence and help each other get the best for Westbourne.

Happy to answer any questions. Thanks, Roy

25 April, 2021

Report on crime and anti-social behaviour in the parish of Westbourne

Dear Chief Inspector Carter,

The residents of Westbourne are very aware – and grateful – that we live in what is often referred to as a low-crime area. This is, however, not to say that the parish does not have its problems. This brief report is an attempt to draw attention to a number of issues.

For the last three years, we have been plagued by a group - or groups - of young people firing largish ball bearings from catapults indiscriminately at people's property, vehicles, streetlights and wildlife. These incidents have been reported on a regular basis but this appears to have had no effect - the incidents continue. The following email, sent by a parish councillor to fellow councillors, is indicative of the problem we face.

"I have reported to Baylee Reed [PCSO] and also on the online reporting system the damage to the noticeboard at the Cemetery – this noticeboard is new and not inexpensive but has been peppered with a dozen or more ball bearing scars.

I walk there many times a week and have a photo of a group at just that spot flexing a catapult, and the same three lads again on a photo taken today. They walked up my neighbour's drive 3 metres and flexed and fired the catapult, although probably without ammunition since I didn't hear any noise.

I understand that not only have they been aiming at the tractor in the field opposite Woodmancote Lane, but also at the ceramic bits on the pylons. I noticed a helicopter – perhaps doing a survey.

I also mentioned the road signs and the damage/death to wildlife.

It is a bit of a hassle, I have to say, but hopefully if we (residents) all report these incidents there will be more police response. It does concern me that there will be a serious (human) injury if this catapult activity isn't stopped."

Ball bearings



Damaged noticeboard



Target practice (in CL)



The exchange of emails below, between a Westbourne resident and a Sussex police officer, further illustrates the damage caused by those firing catapults - this time the threat to wildlife.

"Hello Jason, we spoke several years ago - are you still interested in wildlife crime? For two days running I have had two gentlemen trying to kill the ducks on Westbourne Millpond, I think with high power catapults, at around 2:30 to 3:30 pm. On both occasions they left at a run when I tried to have a word with them. Earlier this year I lost four ducks in mysterious circumstances, ie slow painful deaths with no apparent cause. I can be reached on 07880 893970.

*Regards
XXXXXX*

Hello XXXXXX,

Thanks for your e-mail, I hope that you are well?

I remember speaking to you some years ago regarding illegal trout fishing in the River Ems?

Would really be keen to speak to those involved in targeting the ducks on Westbourne duck pond, so if you could in the first instance pass me any descriptions of the two males then I can get the ball rolling.

*Kind Regards
Jason*

Hello XXXX. Firstly let me say that I am really rubbish at names and faces, have been all my life, but I will do what I can in a minute. Secondly, they came back a third time at about 15:20 today, they were walking down Mill Road towards the millpond, saw me, I saw them, and was trying to figure out if they were the same two when one of them gave the game away by sprinting off back the way they had come. The second then drew some kind of catapult and fired at me, it was really a gesture/threat and I suspect there was no ball bearing or whatever in the weapon, then he disappeared out of sight. This was all at a distance of about 50 yards.

Now descriptions: As best I can say, two males, late teens or early 20s, both slim, both close to six feet tall, both on foot all three times. All three times they have departed up Mill Road, ie heading east. One usually has a blue hoodie, I think fairly light cambridge blue not dark navy blue (this is the runner), the other has very dark hair. Tend to loiter if other people are about, then you hear the characteristic sound of projectile through leaves and into the water, and notice the ducks are all vacating the area.

Sorry it's not much to go on, but I thought you should know.

*Regards
XXXX"*

Information about catapulting incidents and the threat to wildlife is currently circulating on Nextdoor.

The following email, relating to catapult/ball bearing incidents and sent by a parish councillor to fellow parish councillors in November 2020, more or less sums up the situation.

"I raised this with Katy Bourne two and a half years ago (?) at Compton School at a Bournes Forum. Richard was also in attendance.

The Police have know about this a very long time. I personally would like to see a better police presence. So often you report events and it just goes into the in bin, and that's it.

The police should take this more seriously than they are, we have had birds attacked and killed and serious property damage.

These ball bearings are large if they stuck anyone on the head it could kill"

Granted information is important on an investigation, but having said that we need action on that information, not words."

Whilst we have no hard evidence - apart from the fact that ball bearings have been found on the ground at this particular location - we strongly suspect that the perpetrators are resident at the Gypsy/Traveller site in Cemetery Lane. Though unrelated, there is little doubt that the young men riding the motorbikes in the photos below are from this site.



The parish councillor who took the photographs, sent the following email to fellow councillors.

"Haring up CL with no helmets but each covered their faces. The passenger went all the way shouting 'tosser' and very proudly sticking up either 2 fingers or 1 for the camera. It's just a game to them but Roy [parish councillor and ex police officer] tells me that they are behaving illegally."

In the photo below, taken close to the Gypsy/Traveller site in Cemetery Lane, the blonde girl had been stretching a yellow catapult. We think the lads - same as in the previous photo - were the ones haring up and down without helmets on a scooter three at a time.



Damage to parked vehicles occurs on a regular basis in different parts of the village. The email below, circulated by a parish councillor to fellow councillors, is, I'm afraid, typical.

"Two tyres slashed/ stabbed on a residents vehicle in Commons side last night, both tyres need replacing. Residents are gradually fitting CCTV on some houses in Commons side. I have two to go up overlooking the street, the rear of my property has CCTV."

Other incidents include eggs being thrown at both cars and buildings, Cemetery Lane (a private road) being used by some as a racetrack, noisy motorbikes being ridden along North Street and Monk's Hill, electric scooters being ridden on the roads and pavements in the village, speeding in general, noise from certain properties having a detrimental impact on neighbours, vandalism at the Parish's recreation grounds.

Westbourne, like many rural villages no longer has the same number of businesses as in the past. We do all we can to enable them to prosper but this was not helped when, on one evening about two years ago

four businesses were broken into on the same night. Moreover, in May of last year, a machete-wielding robber raided the Westbourne Co-op, a store that suffers shoplifting incidents on a frequent basis.

About three to four years ago, Westbourne lost its dedicated PCSO, Colin Booker. Colin did an excellent job, much of his work being proactive. He got to know where the trouble spots were and who the potential troublemakers were. Although PCSOs have been restored, they now cover a larger area and are therefore unable to provide the same level of service as was previously the case. Moreover, Colin was a regular attendee at Parish Council meetings and provided monthly reports. That, I regret to say, is no longer the case. Although impressionistic and anecdotal, the Parish Council feels that incidents of low-level crime and anti-social behaviour have increased since we lost our dedicated PCSO.

Westbourne Parish Council would be very grateful if the police could look into these incidents, many of which have been of significant concern to the local community for quite some time.

Your sincerely



Cllr Richard Hitchcock
Chairman of Westbourne Parish Council

Ball bearings:

I have visited Bourne Community College and spoken to the teachers and pupils regarding catapults and asking them to spread the word for me. I have also visited the traveller site on Cemetery lane and spoken to all parties regarding recent reports of catapults and told them all not to carry them in public and to pass this to their children. I stated that as they had for the majority been used in crime (criminal damage) we as police would be dealing with this robustly through a criminal route if we caught a child/anyone with a catapult on them. This was received well by the site. I also patrol regularly around Westbourne and target areas such as the play area off of Mill road and the top of Monks hill. I have 2 usual suspects who are known to have previously carried a catapult but I have no recent intelligence to suggest this is still the case.

The most recent call regarding BB's is – 1166 19/04/21 this call went through to HANTS, no description was passed other than 'youths'. A WC unit attended and it was closed as area search no trace. 1416 05/05/21 relates to youths throwing stones up towards a power line (not ball bearings). These were on mopeds however no VRM taken or passed just a rough description of the youths involved, CAD was then closed by our Comms team.

Mopeds/antisocial driving:

We have had sporadic calls regarding this with them becoming more regular recently. Upon police arrival to the area it has been area search no trace for the bike(s) for the majority of the calls. I am regularly patrolling the area of Mill road as well as Cemetery lane itself. There is currently uncertainty as to police enforcement powers for when the bike(s) are on Cemetery lane as due to it be a private road with public access we need to review whether the Road traffic act applies. When the bike(s) leave Cemetery lane however we

would be able to enforce powers. As well as myself I have asked our roads policing units to pay attention to the area so that there is more of a deterrent in the area but also units that could deal with the no insurance, dangerous driving etc.

I have spoken to the traveller sites regarding this behaviour and have told them what could happen if we caught them doing what had been reported. I was told that they would pass the word around and that it would settle. As I could not see any of the bike(s) reported I had no power to escalate it further at that moment in time.

As always I encourage the reports and photos of any ASB including the bike(s) as this will help us know when to target our patrols as well as the impact it is having on the community and the scale of the incidents.

PCSO Baylee Reed

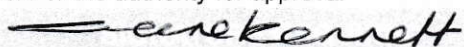
Section 2 – Accounting Statements 2020/21 for

WESTBOURNE PARISH COUNCIL

	Year ending		Notes and guidance
	31 March 2020 £	31 March 2021 £	
1. Balances brought forward	107,790	133,972	<i>Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.</i>
2. (+) Precept or Rates and Levies	93,166	101,000	<i>Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.</i>
3. (+) Total other receipts	12,732	17,815	<i>Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.</i>
4. (-) Staff costs	15,540	16,208	<i>Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments.</i>
5. (-) Loan interest/capital repayments	0	0	<i>Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).</i>
6. (-) All other payments	64,176	87,893	<i>Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).</i>
7. (=) Balances carried forward	133,972	148,686	<i>Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6).</i>
8. Total value of cash and short term investments	133,972	148,686	<i>The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.</i>
9. Total fixed assets plus long term investments and assets	310,108	316,837	<i>The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.</i>
10. Total borrowings	0	0	<i>The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).</i>
11. (For Local Councils Only) Disclosure note re Trust funds (including charitable)	Yes	No	<i>The Council, as a body corporate, acts as sole trustee for and is responsible for managing Trust funds or assets.</i>
	✓		<i>N.B. The figures in the accounting statements above do not include any Trust transactions.</i>

I certify that for the year ended 31 March 2021 the Accounting Statements in this Annual Governance and Accountability Return have been prepared on either a receipts and payments or income and expenditure basis following the guidance in Governance and Accountability for Smaller Authorities – a Practitioners' Guide to Proper Practices and present fairly the financial position of this authority.

Signed by Responsible Financial Officer before being presented to the authority for approval



Date

28/04/2021

I confirm that these Accounting Statements were approved by this authority on this date:

as recorded in minute reference:

Signed by Chairman of the meeting where the Accounting Statements were approved

Westbourne Parish Council Community Chest Grant Application Form

Please fill in all sections.

Please complete this application form with details of your proposal if you would like to be considered for a grant from Westbourne Parish Council.

It is appreciated that not every proposal will fit into the structure of the form, but please complete the form as far as possible and provide any additional relevant information on an attached sheet.

When completed, please return this application form by email to westbournepc@outlook.com, or in writing to Clare Kennett, Clerk to Westbourne Parish Council, 53 Skylark Avenue, Emsworth, PO10 7GB.

1. Your organisation	
Name of organisation.	Westbourne Weekend Community Interest Company
Contact name and address (inc. telephone number and/or email address).	Ed Bond 11 Ellesmere Orchard Westbourne PO10 8TP 01243372423 edwardobond@googlemail.com
Position/Role in organisation.	Chair and Director
2. Details of organisation	
Brief description of your organisation's activities/aims.	To organise village celebratory events. The biannual music festival The Groove on the Grass, The more formal Ball, the John Hollis Memorial Duck Race and the Christmas Tree, lights and decorations in the Square. To use any profits made from these events to support and fund local good causes and organisations.
Does your organisation have members and, if so, how many?	We have around 20 regular and associated committee members.
Are meeting and events open to members of the public?	Our meetings are generally not public, (although it is held in the White Horse so is in effect open to all) but our AGM is. The Duck Race and Christmas Tree are free to all and the Ball and Groove are public ticketed events.

What percentage of the members/people who attend your events are from the village of Westbourne?	<p>All of our committee members are resident in Westbourne.</p> <p>We estimate that around 95% of our tickets are sold to Westbourne residents. So, 450 residents for a Groove and 380 residents for a Ball.</p> <p>We normally sell around 200 ducks for the Duck race and the start and finish will usually be watched by around 50 residents.</p> <p>The Christmas Tree will hopefully be seen and enjoyed by all residents at some point over the Christmas period.</p>
Is your organisation run by a committee?	Yes
Is your organisation a registered charity?	No, we are a Community Interest Company.
3. Purpose of organisation	
Please describe how the local community benefits from your organisation.	<p>We feel that the community life of Westbourne is greatly supported by our organisation. We aim to provide something for everyone to enjoy during our cycle of events.</p> <p>A family friendly festival where we subsidise refreshments to make the day affordable to all.</p> <p>The more formal Ball which is often used by local businesses for hospitality. The Duck Race for younger children, which we hope develops love and care for our precious river Ems.</p> <p>All of these feed into the covering the costs of Christmas in the Square.</p> <p>Since the inception of the Westbourne Weekend for the Millenium celebrations any profits have been used to support other organisations; the cricket club, scouts, community transport and Westbourne school have all received grants from the Westbourne Weekend in recent years.</p> <p>During COVID lockdown 1 it was our committee that setup, organised and formed the backbone of the Westbourne Help group who provided shopping, prescriptions, advice and general support to the village and</p>

	surrounding areas before handing over our network to the parish Council.
4. About the project	
Please provide details of the proposed activity/event/equipment/project for which you are applying for a grant.	<p>We are applying for a grant this year to cover our fixed costs in setting up the Groove on the Grass. It is our intention to run this event as normal but are aware that we could have to postpone or cancel with little notice if COVID guidance from the government changes.</p> <p>Any financial loss because of this will strongly impact our ability to fund Christmas 2021 and to afford the start up costs of any events in 2022.</p>
In what way will the local community benefit from the activity/event/equipment/project?	The community will benefit from our continuing ability to fund and run events in Westbourne and to share and donate our profits to local causes.
What is the total activity/event/equipment/project cost?	<p>Fixed costs for setting up a Groove:</p> <p>PA hire deposit: £112</p> <p>Toilet hire deposit: £150</p> <p>Licence: £21</p> <p>Security staff deposit: £50</p> <p>Advertising costs: £100</p>
How much is the grant application for?	£433
How will the rest of the cost be financed?	<p>In the event that the Groove takes place we will be self-funding.</p> <p>In the event that we are successful in our application it may make sense to wait before releasing any funds because if our event takes place we would not require the fixed costs covering.</p> <p>Alternatively if the grant is successful, paid over and we do run then we would of course use any extra surplus to support other local groups and causes.</p>
Have you received or applied for funding from any other source for the activity/event/equipment/project?	No

If you have received a community grant from Westbourne Parish Council in the last three years, please provide details.	No
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Please complete the following declaration

I declare that the information given is correct, and agree to adhere to the conditions laid out in Westbourne Parish Council's Community Chest Grant Policy.

On behalf of ...Westbourne Weekend CIC
I accept the conditions in Westbourne Parish Council's Community Chest Grant Policy.

Signed:Ed Bond.....

Date:27/5/21.....

Position in organisation: Chair and Director

If the person signing this form is under 18, it must be countersigned by an adult member of the organisation

Signed: Date:
.....

Please note, completion of this form does not necessarily mean that a grant application will be successful in part or in whole.

Date of meeting at which the application was discussed:

.....

Grant agreed/refused

Amount:

Chairman:

Westbourne Parish Council, 10 June 2021**Agenda item 16: Payments for approval**

(DD: payment made by Direct Debit, IB: payment made by Internet Banking, C: cheque payment including number, PC: payment made by petty cash, *movement of an earmarked reserve, ** paid from No 2 account)

Payments for approval		Total	Net	VAT
EE&T Mobile Parish Council and				
DD	Westbourne Help lines	41.53	34.61	6.92
IB	Confidential payments	1,365.95	1,365.95	0.00
IB	WSCC LGPS April 21	437.40	437.40	0.00
IB	Microshade cloud storage	53.70	44.75	8.95
IB	MS 365	9.48	7.90	1.58
DD	SSE street light electricity	72.04	68.62	3.42
IB	CDC litter/dog bins 2020/21	1,583.08	1,319.24	263.84
Mulberry & Co councillor training in				
IB	June 21	294.00	245.00	49.00
Reimbursement C Kennett Zoom				
IB	subscription 2021/22	143.88	119.00	23.98
Transfer funding to Unity Trust Bank				
Savings Account to protect under the				
IB	FSCS	85,000.00	85,000.00	0.00
		89,001.06	88,642.47	357.69

Payments for retrospective approval

WSCC street lighting maintenance for				
IB	2020/21	1,480.68	1,233.90	246.78
IB				
		1,480.68	1,233.90	246.78

1. Treasurers account number 1

Balance per statement 31/05/21	184,860.26
Less outstanding payments	0.00
Outstanding receipts	0.00
Add petty cash	0.00
Revised bank	184,860.26

Cashbook control

Balance forward 01/04/21	148,685.96
Add total receipts to date	52,248.68
Less total payments to date	16,074.38
Cashbook at 31/05/21	184,860.26

10 June 2021 Westbourne Parish Council

Agenda item 17: Correspondence list

- Email from St John the Baptist Church, Westbourne, about the churchyard wall.
As below:

Dear Richard,

I have made some progress with the various experts and there is general agreement as to what needs to be done about the wall. The details are recorded in the project journal, latest version attached. Next stages are:

Report from the arboriculturalist:

- Undertake tree survey with reference to BS5837:2012 (Trees in relation to design, demolition and construction - recommendations).
- Provide plans showing position of trees, BS grading categories and root protection areas.
- Prepare report including arboricultural method statement and tree protection plan.

This will, I believe, be required not only for the Diocesan approval but also by Chichester District Council Tree Preservation Officer. Also to protect the tree from damage.

Instructions from Structural Engineer (probably verbal at site visit) for architect/contractor.

Fees will, unfortunately, be incurred and these are specifically in connection with the wall and do not include the lychgate, which is a separate issue and a PCC responsibility.

The tree report will cost £480 inc VAT and the structural engineer's time will be charged at £144/hr, a budget figure of £1,500 inc VAT is advised but this may not all be incurred. There will also be some architect's fees but it is not clear yet how much work he will need to do - probably not much, I hope.

We are happy to manage the project but the costs will be passed back to the Parish Council and so I thought I'd better ask your permission before proceeding. I believe that, whoever manages this project, these fees are going to be unavoidable.

The next practical stage, once I have the Diocesan permission, will be to demolish the wall, find out where the tree roots are and then screw pile between them and rebuild the wall on a secure foundation.

Kind regards,

Stewart Taylor Treasurer

- Updates from CDC and WSCC regarding the Covid-19, vaccination programme and the delivery of services.