

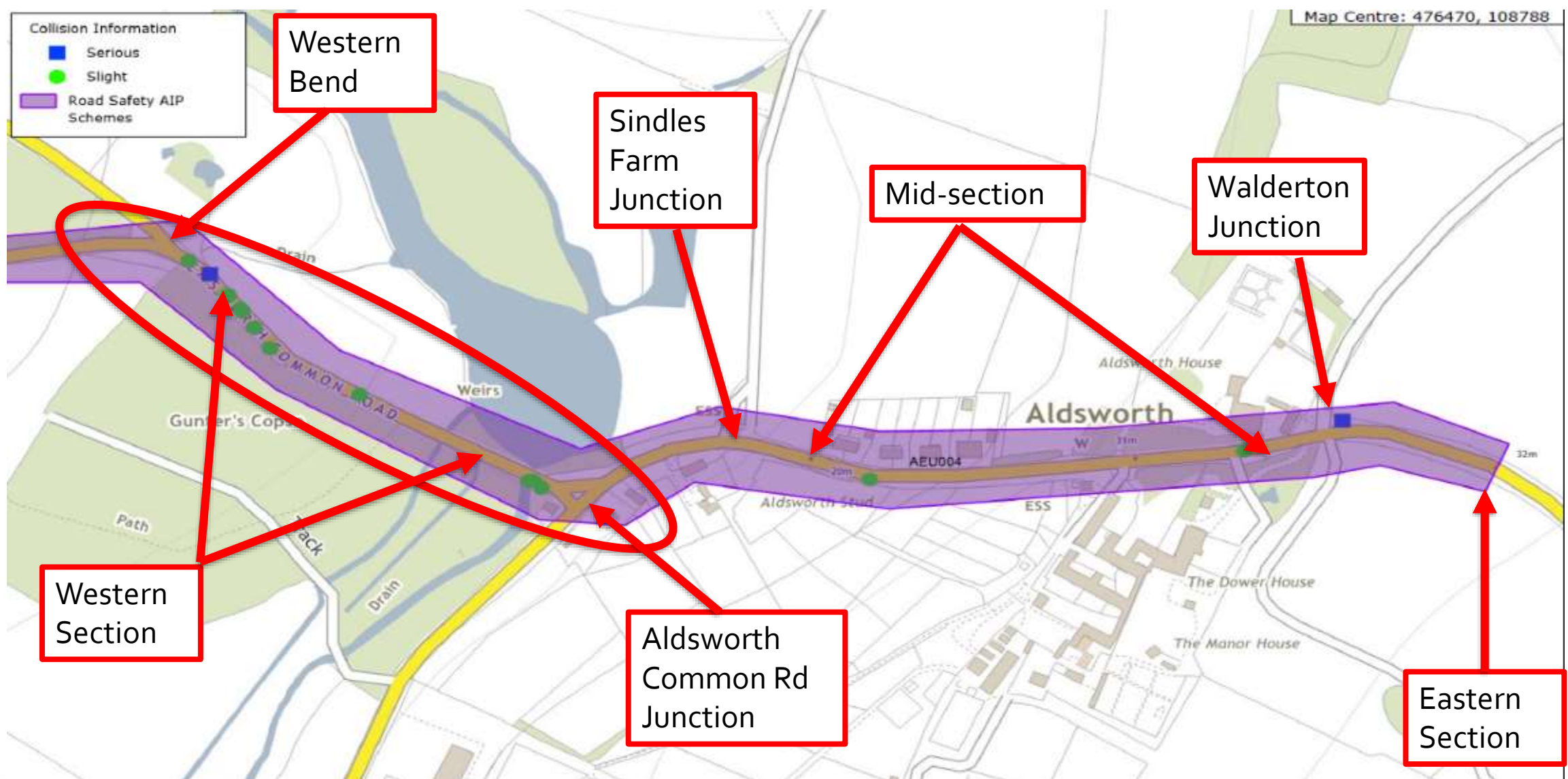
Local Safety Scheme

Emsworth Common Road, Aldsworth

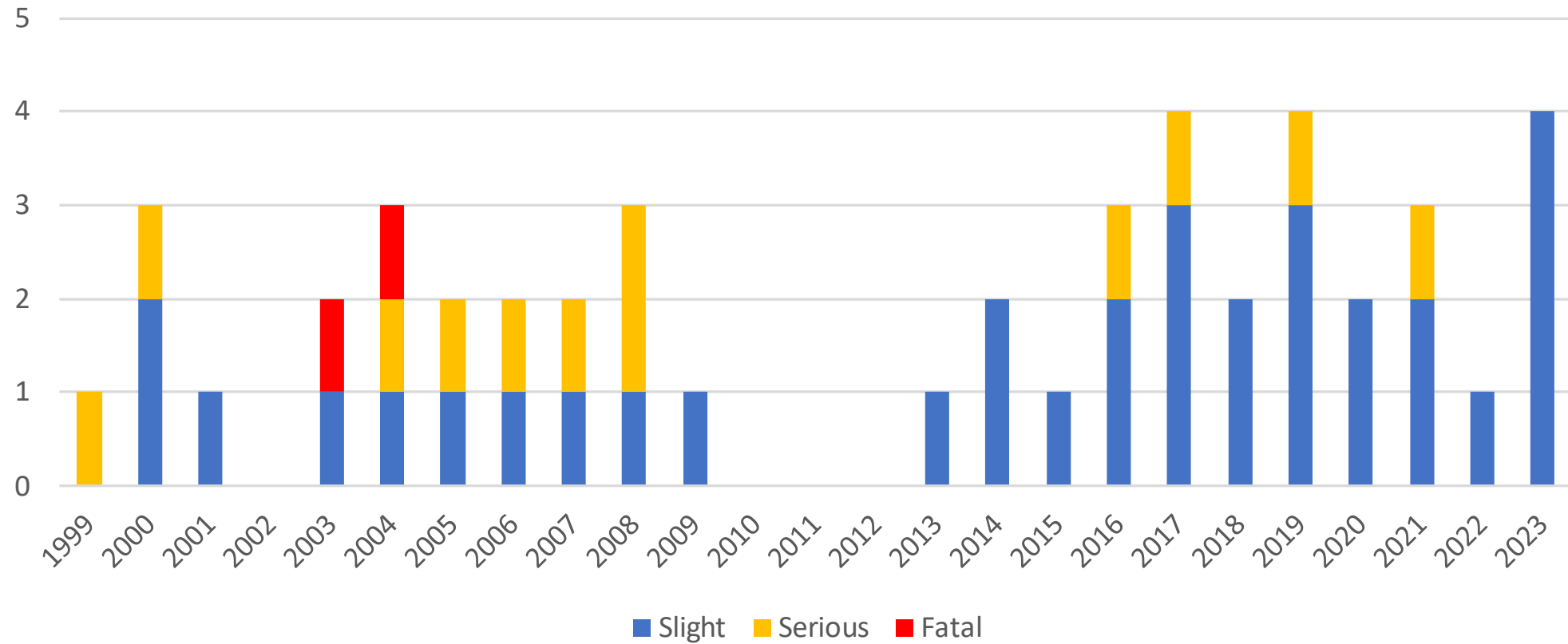
Roger Harper
12 April 2024

The Road Safety Group undertake annual analysis of all West Sussex roads using collision and casualty data held on the authority's Key Accident Database. Assessments carried out in 2022/3 indicate a high number of collisions which has prompted investigation and development of a scheme.

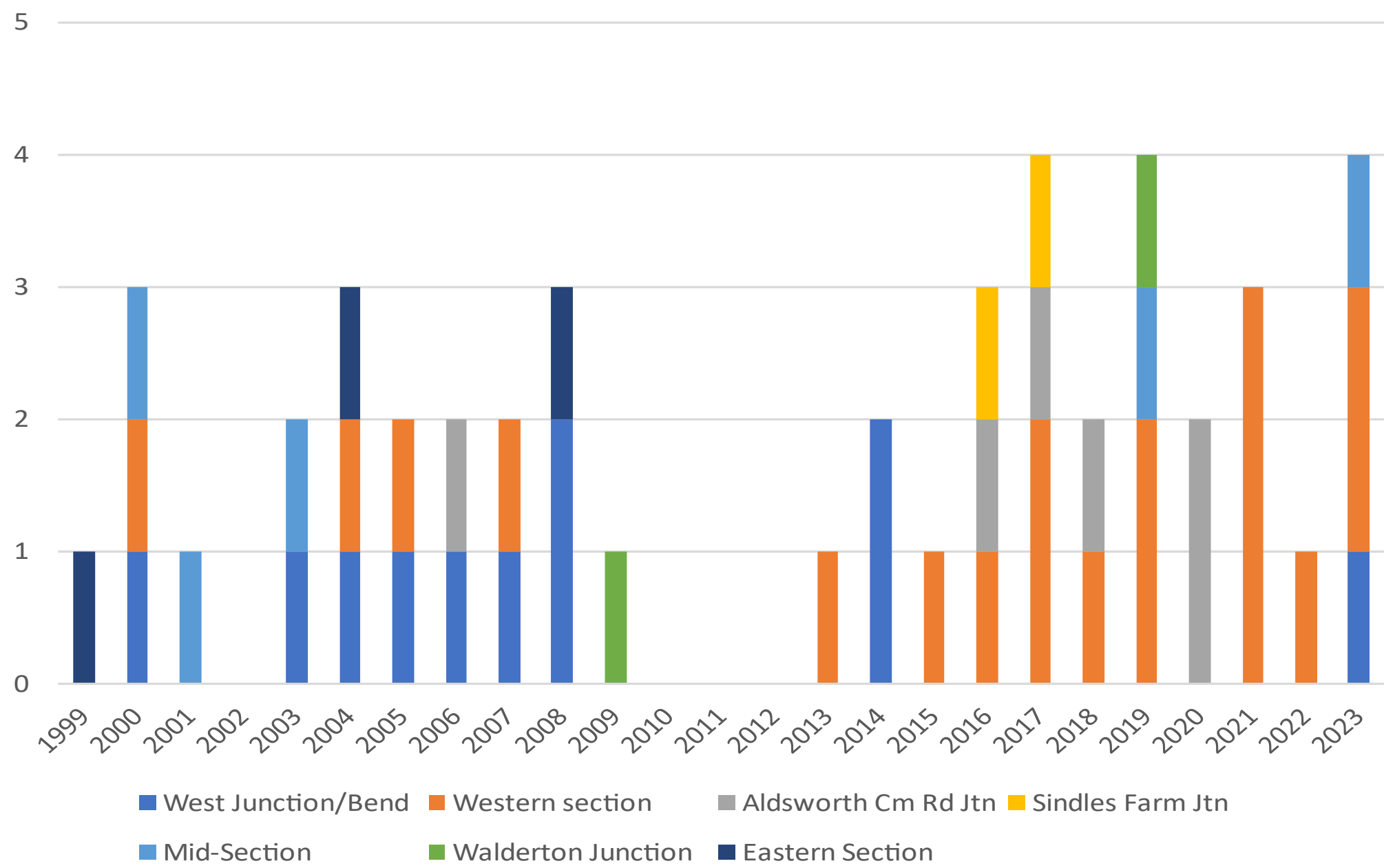




AEU004 - Emsworth Common Road, Aldsworth



AEU004 - Emsworth Common Road, Aldsworth - Locations

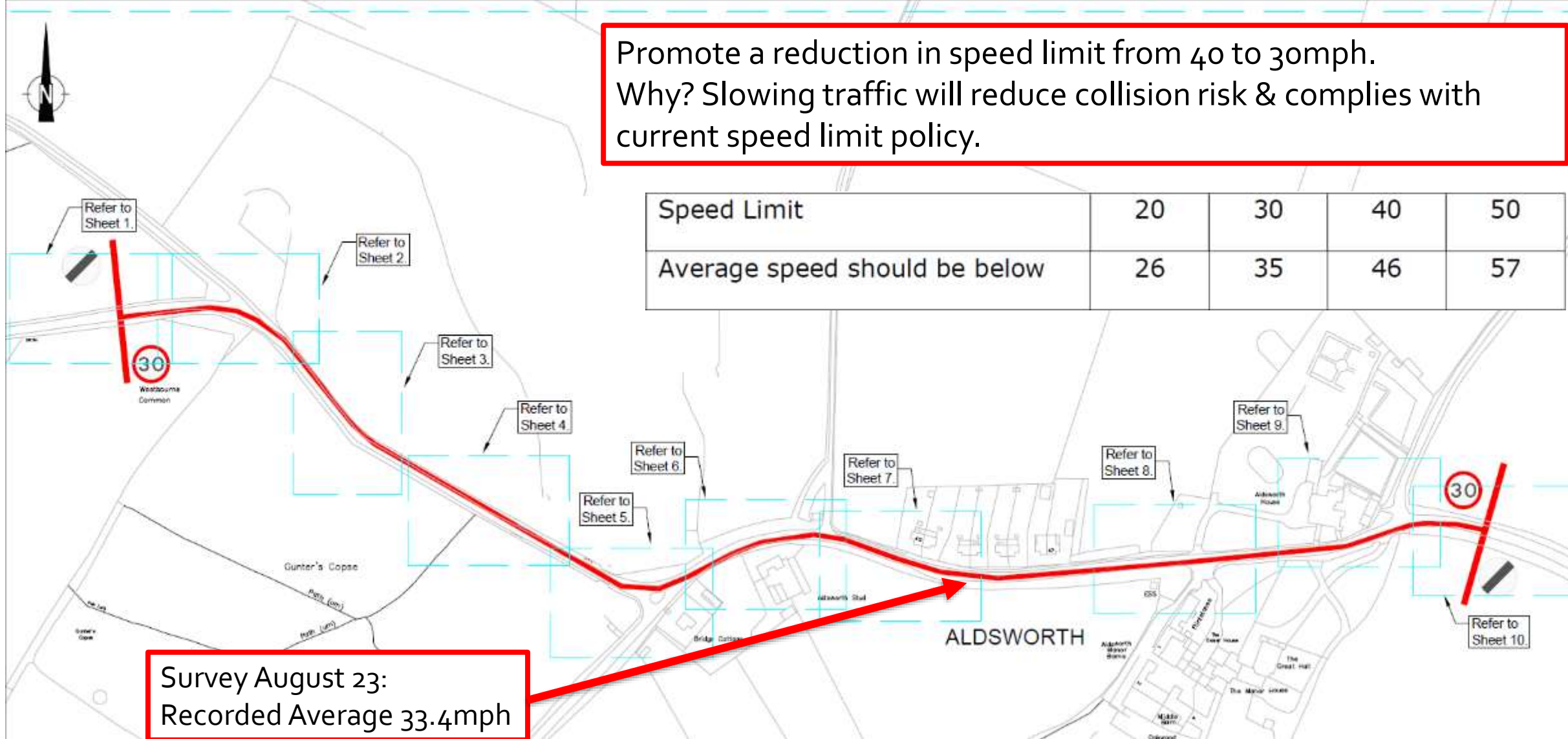


Summary:-

- Promote a reduction in Speed limit from 40mph to 30mph.
- Replace the 'Aldsworth' nameplates to create a Gateway effect at the beginning of the speed limit. This involves moving the western nameplate to start of speed limit.
- Install horserider warning signs at each end of Aldsworth in conjunction with new bend ahead warning signs and associated 'SLOW'.
- Extend double white line road markings to include bend to the east of first western bend. This will include verge marker posts and resurfacing of bend.
- Replace warning signs on approach to Aldsworth Common Rd Junction with new direction signs and associated 'SLOW'.
- Existing 'road narrow signs' (Aldsworth bridge) warning signs to be adjusted to avoid being lost.
- Resurface bend at junction with Aldsworth Common Rd (extent and area to be reviewed prior to construction.)
- Increase no of verge marker posts at bridge.

Promote a reduction in speed limit from 40 to 30mph.
Why? Slowing traffic will reduce collision risk & complies with current speed limit policy.

Speed Limit	20	30	40	50
Average speed should be below	26	35	46	57



Road Section: | Length: 0.30km

Speed Limit: 60mph | Direction - A: NW / B: SE

Classified Unnumbered - Single Carriageway



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Percent over Limit

0.0%

Percent over ACPO

0.0%

Percent over 15mph Above

0.0%

All Day Average Speed

30.5mph

Number over Limit

0

Number over ACPO

0

Number over 15mph Above

0

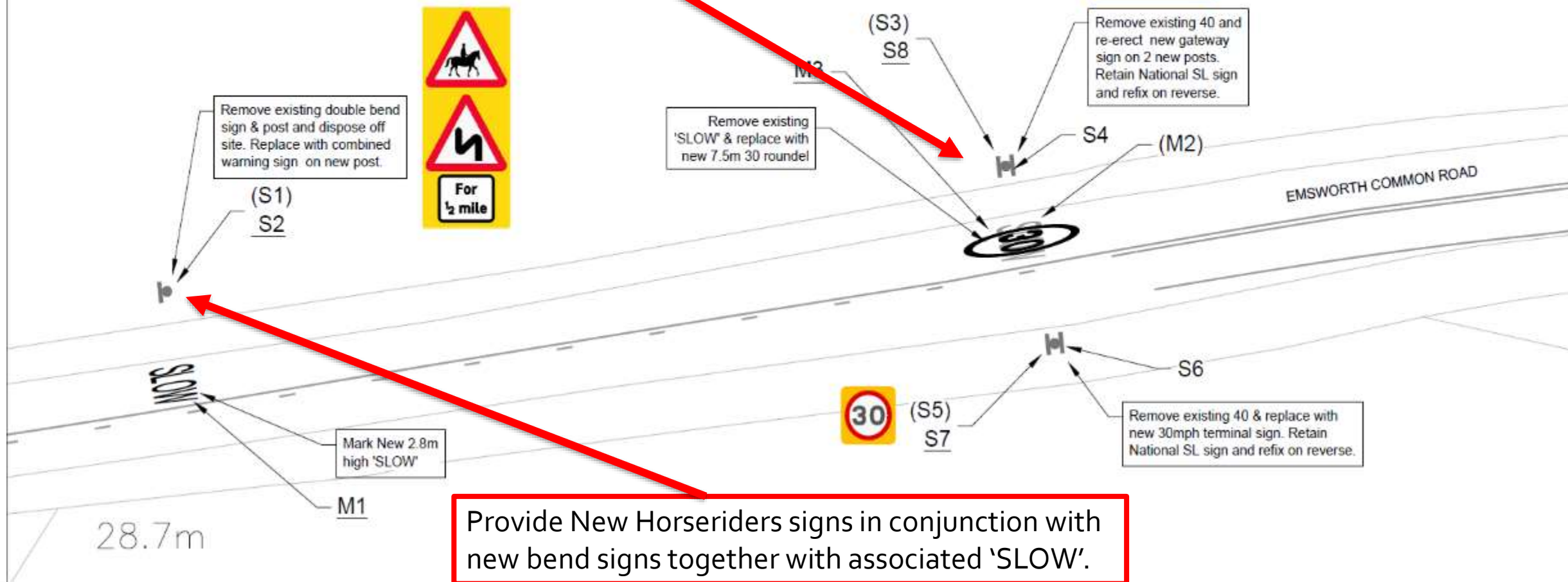
All Day 85th Percentile Speed

35.1mph

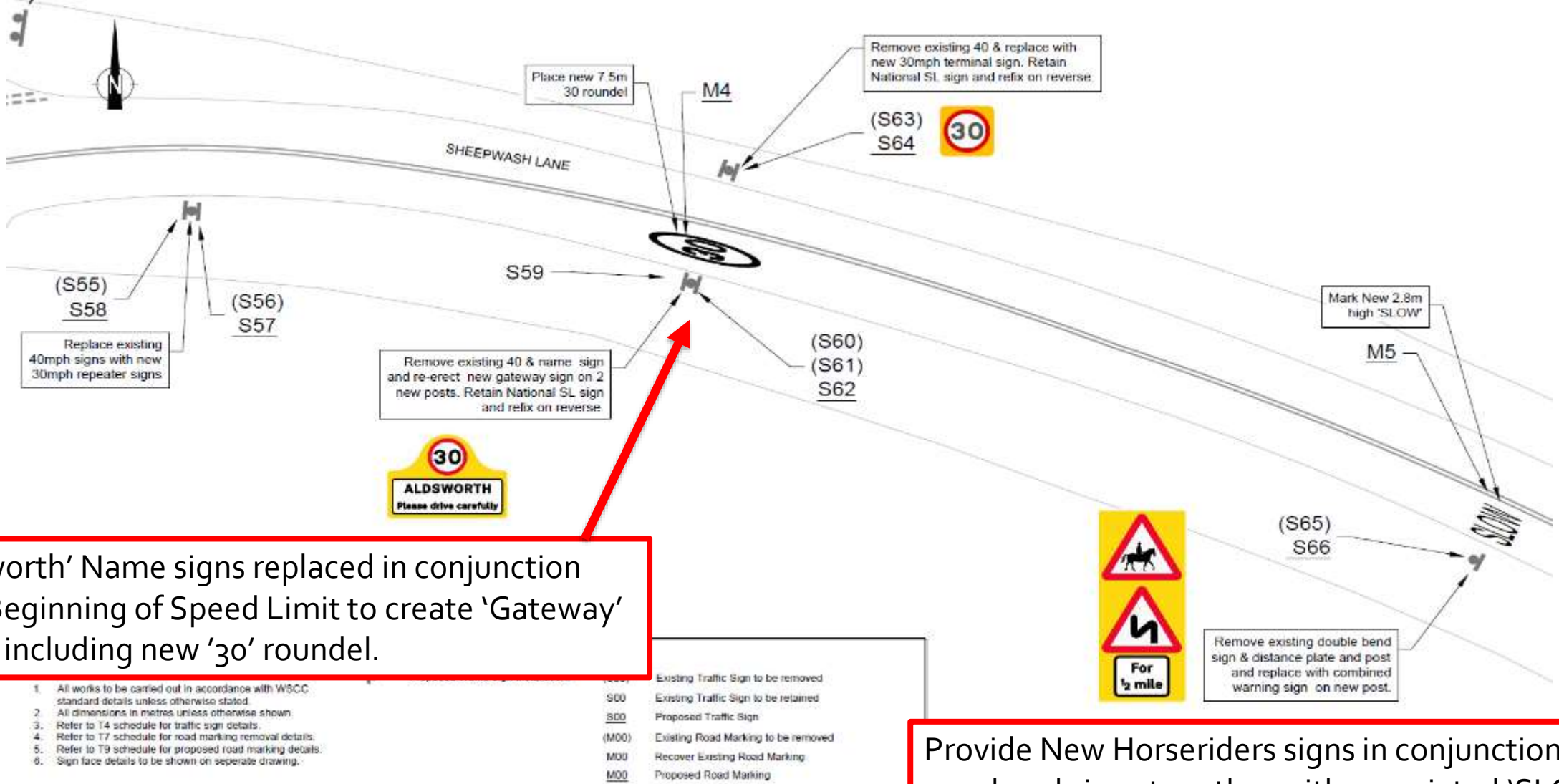
All Day (Everyday)						
Both Directions	Direction A	Direction B	85th - Both Directions	85th - Direction A	85th - Direction B	Difference
30.49	30.64	30.35	35.12	36.02	34.21	29.51
AM Peak 07:00 to 09:00 Monday to Friday						
Both Directions	Direction A	Direction B	85th - Both Directions	85th - Direction A	85th - Direction B	Difference
29.02	29.31	28.73	34.56	34.91	34.21	30.90
Off Peak 10:00 to 16:00 Monday to Friday						
Both Directions	Direction A	Direction B	85th - Both Directions	85th - Direction A	85th - Direction B	Difference
29.12	29.35	28.90	34.84	35.46	34.21	30.88
PM Peak 16:00 to 19:00 Monday to Friday						
Both Directions	Direction A	Direction B	85th - Both Directions	85th - Direction A	85th - Direction B	Difference
29.70	29.48	29.93	35.38	36.02	34.74	30.30
Evening 19:00 to 23:00 Everyday						
Both Directions	Direction A	Direction B	85th - Both Directions	85th - Direction A	85th - Direction B	Difference
30.41	30.18	30.65	36.02	36.02	36.02	29.59
Nights-time 00:00 to 04:00 Everyday						
Both Directions	Direction A	Direction B	85th - Both Directions	85th - Direction A	85th - Direction B	Difference
32.97	33.57	32.37	34.67	35.46	33.87	27.03
Weekend 07:00 to 19:00						
Both Directions	Direction A	Direction B	85th - Both Directions	85th - Direction A	85th - Direction B	Difference
29.14	29.30	28.98	35.12	36.02	34.21	30.86



'Aldsworth' Name signs replaced in conjunction with Beginning of Speed Limit to create 'Gateway' effect including new '30' roundel.

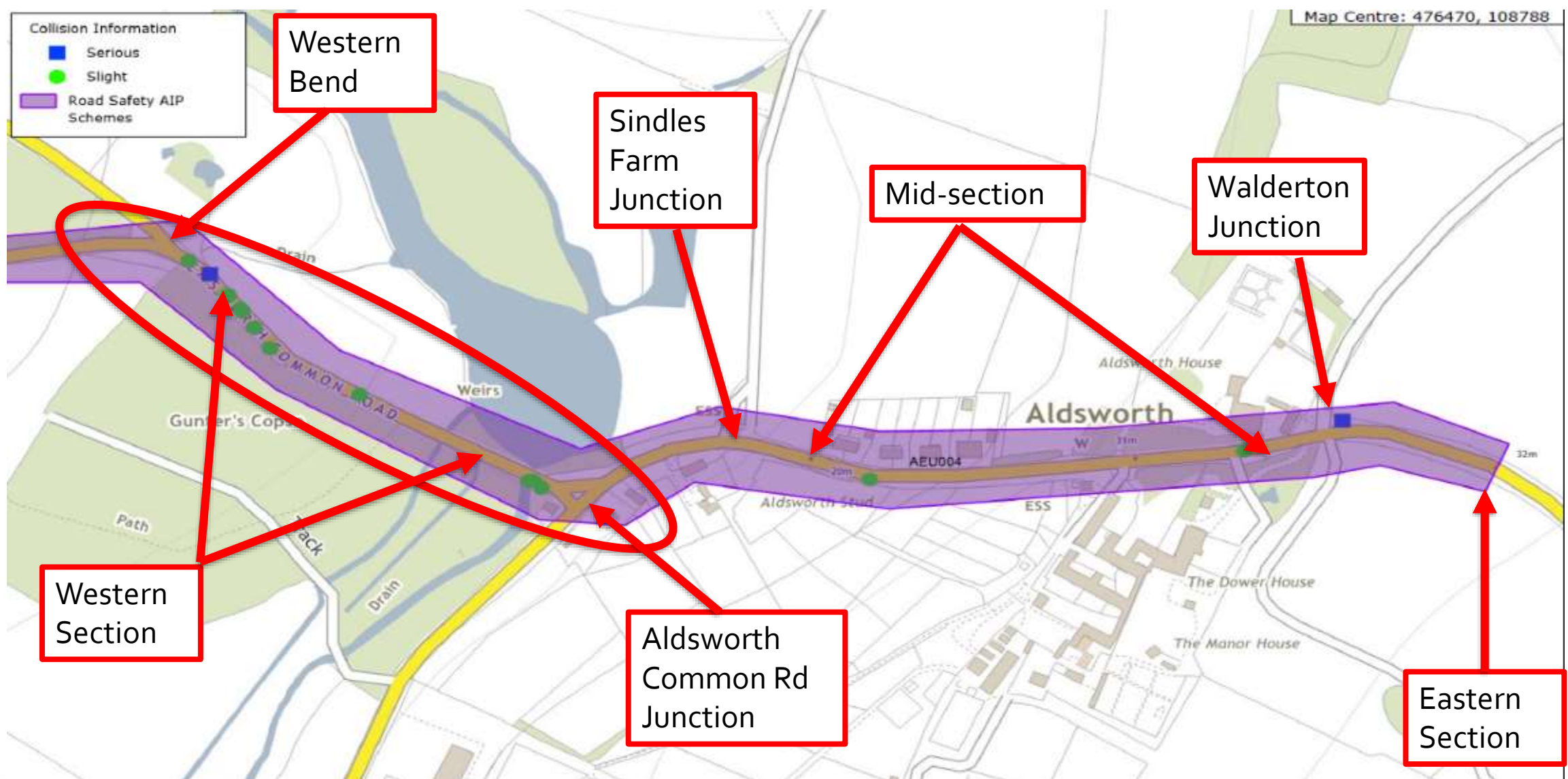


Provide New Horseriders signs in conjunction with new bend signs together with associated 'SLOW'.



'Aldsworth' Name signs replaced in conjunction with Beginning of Speed Limit to create 'Gateway' effect including new '30' roundel.

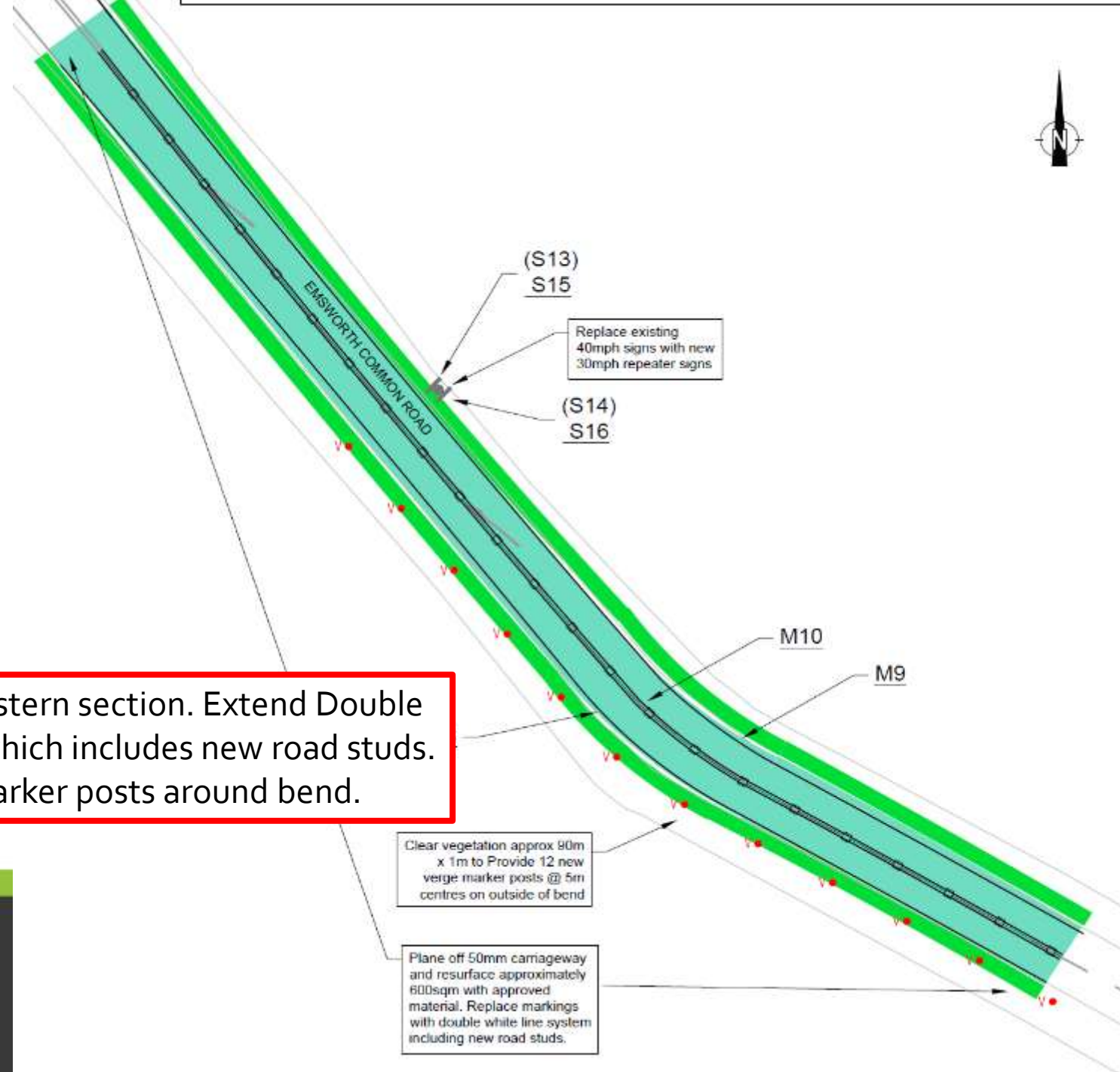
Provide New Horseriders signs in conjunction with new bend signs together with associated 'SLOW'.



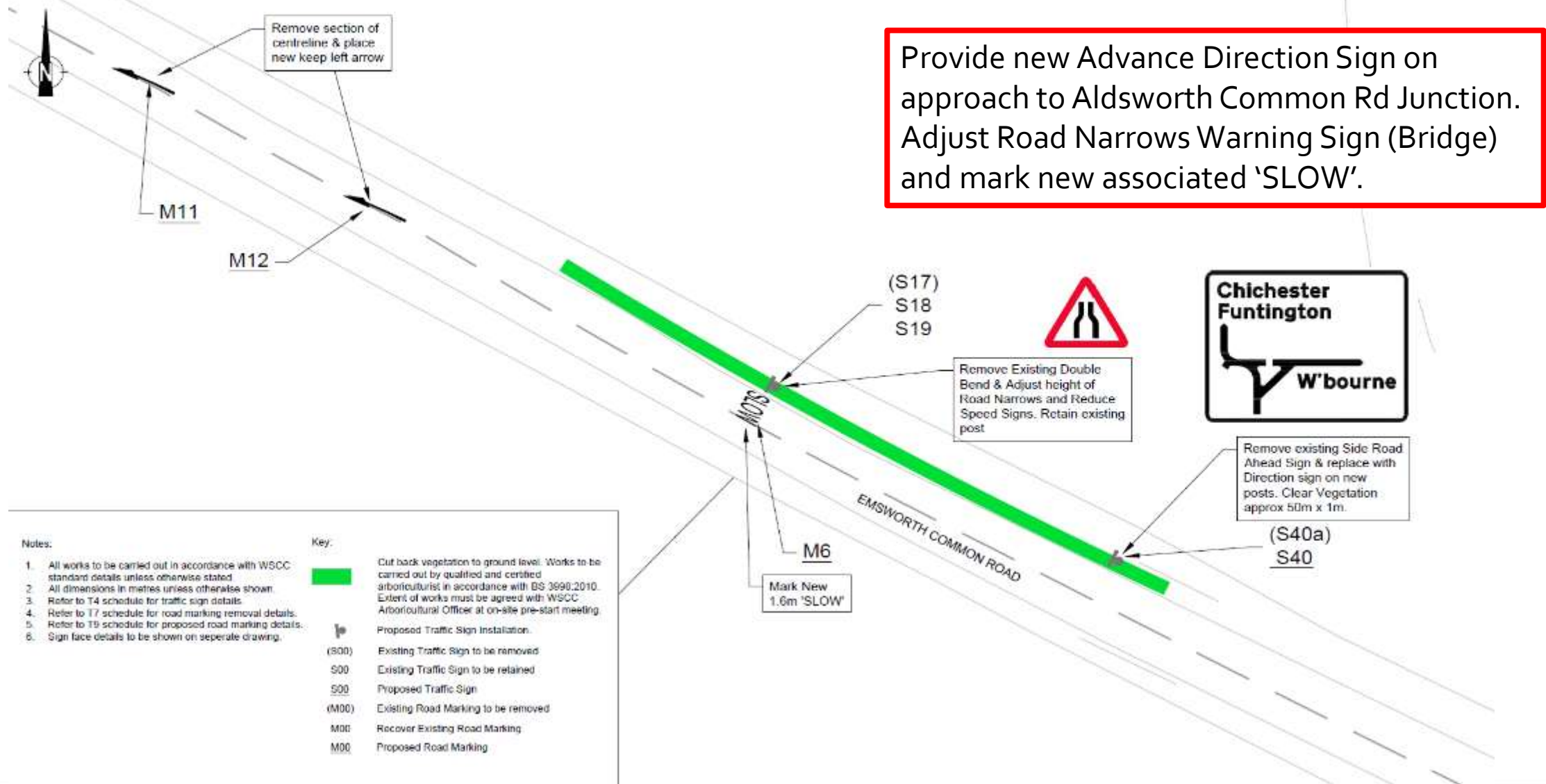


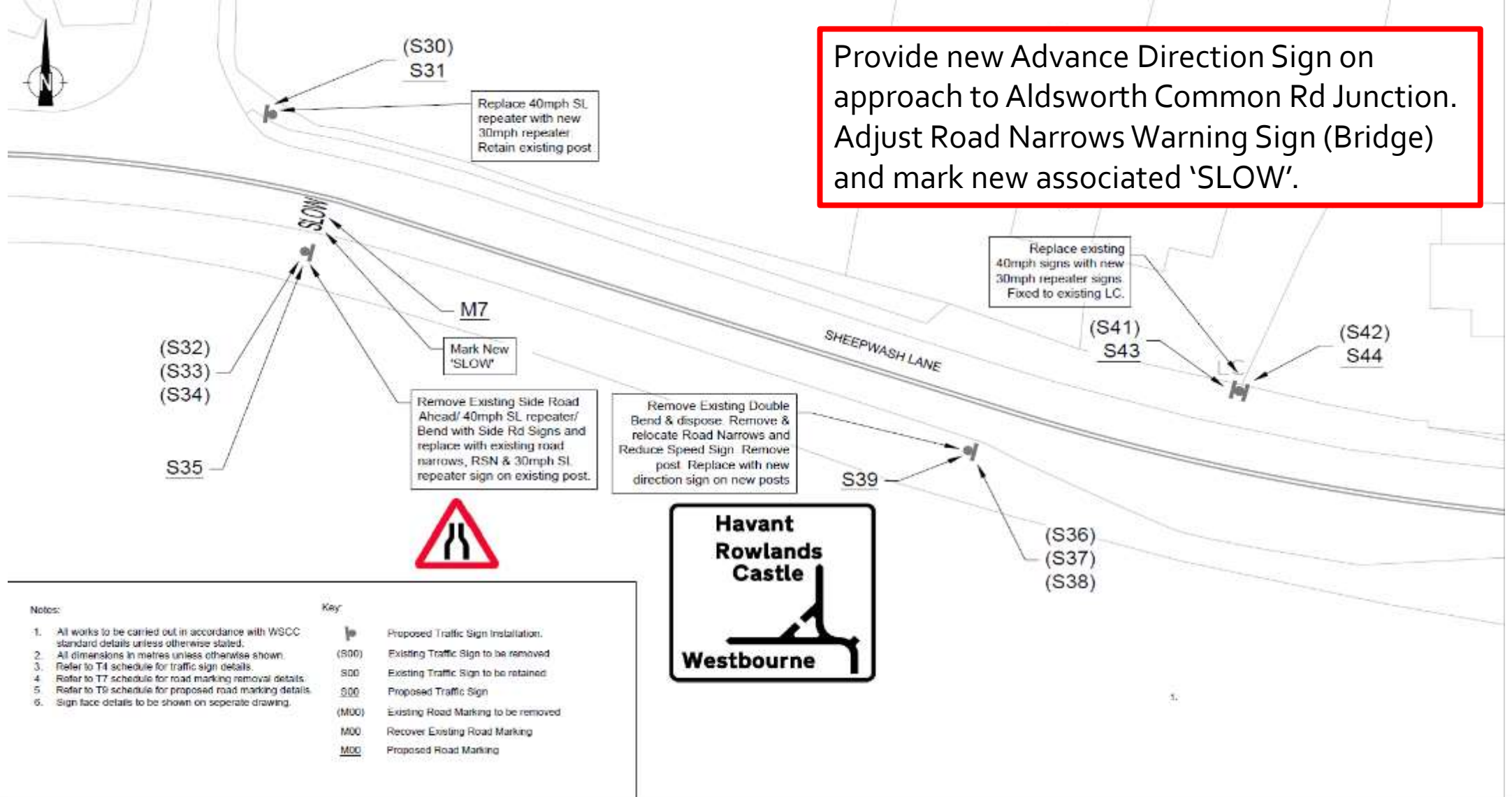


SCRIM (Sideway-force Coefficient Routine Investigation Machine)
SCRIM 2023 - Sections 10-19 points below IL









Provide new Advance Direction Sign on approach to Aldsworth Common Rd Junction. Adjust Road Narrows Warning Sign (Bridge) and mark new associated 'SLOW'.









Replace inaccurate eastbound warning sign on approach to 'Walderton' Junction.



Replace existing side road ahead warning sign with new bend sign with side road warning sign. Refix to existing post.

(S45)
S46

SHEEPWASH LANE

(S47)
S50

(S48)
S49

Replace existing 40mph signs with new 30mph repeater signs. Fixed to existing LC.

1.

Timelines:-

- Speed Limit Traffic Regulation Order to be advertised (ideally August but will need to be confirmed).
- To have the greatest impact works need to be carried at same time.
- Depending on response to speed limit provisional construction dates planned for October this year.
- Resurfacing will involve overnight road closure other works will involve 2/3 way temporary traffic lights.
- Details of temporary traffic management will be sent through 2/3 weeks prior to start.

Comments/ Feedback:-

roger.harper@westsussex.gov.uk

Notes of the Aldsworth Roads/Traffic meeting 12 April 2024 – via Zoom

In attendance: Mike Dare (WSCC), Roger Harper (WSCC), Cllr Richard Hitchcock (WPC), Cllr Andrew Kerry-Bedell (Bourne County Councillor), Garry Marshall, Helen Reynolds, Cllr Laura Veltom (WPC).

These notes are an attempt to capture important issues raised during the meeting. However, as most of these were dealt with in a presentation given by Roger Harper (circulated subsequent to the meeting and available here <file:///C:/Users/Richard/Downloads/LSS-Aldsworth-12Apr24.pdf>), the notes are relatively brief and largely cover discussion prompted by the presentation.

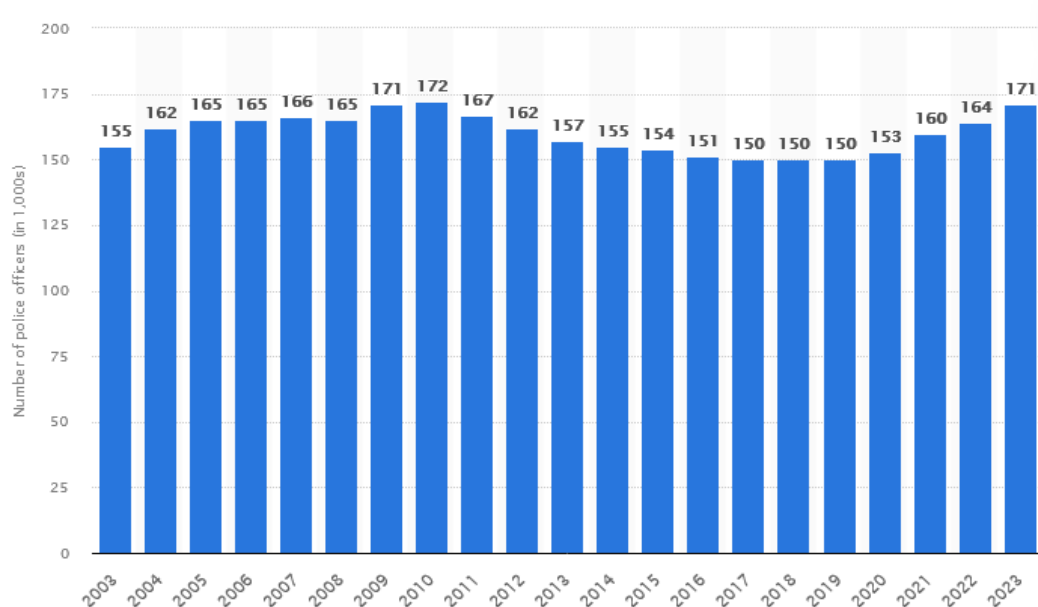
- Focus is on the road at the western end of Aldsworth.
- An HGV prohibition sign or at least 'Unsuitable for HGVs' sign is needed where Aldsworth Common Road meets Sheepwash Lane (or is it Emsworth Common Lane at this point?)
- Mike Dare hopes to soon have a meeting with senior colleagues regarding the prohibition of HGVs transiting through Westbourne.
- Collision data only records those that are attended by the police. A great many aren't. Most of the accidents are in the western section. Of the two fatal accidents, one was just outside Aldsworth to the east and one was on the western bends.
- Extent of resurface at bend at junction with Aldsworth Common Rd will depend on available funding.
- Speed data through Aldsworth complies with the current West Sussex speed limit policy for 30mph, which is why WSCC want to reduce the 40 to 30.
- Traffic lights at the bridge? Argument is sound but cost of installation and maintenance is excessive. 'Give and take' system may be an option but, for the time being, other measures are being put in place.
- WSCC are prepared to install an additional SID post or extend the length of the additional posts as part of the scheme.
- Lots of people cross the road from footpath to footpath. Is any signage possible? Or coloured tarmac and yellow bollards? Coloured tarmac unlikely but bollards a possibility.
- Should Aldsworth Common Road be signposted as the way to Westbourne? Monk's Hill would be preferable. Might be possible to take out a direction sign, especially as this route passes the village school.
- Tractor signs? 'Concealed entrance' signs? The latter no longer exist. Roger to give this some thought.
- Looking to install an additional chevron on the westbound approach to the bridge.
- Crash barrier instead of a repaired fence next to the bridge? Probably not within budget.
- Chevron lying on the verge to be retrieved and reinstalled.
- Traffic travelling westwards needs to be slowed down when turning into Aldsworth Common Road.
- Blocked gulleys need to be reported on the WSCC website.
- Sheepwash Lane signs need to be reinstated. Roger to speak to CDC about this.,
- Next meeting in August.

RH. 29.04.24

Policing in Westbourne (agenda item 10)

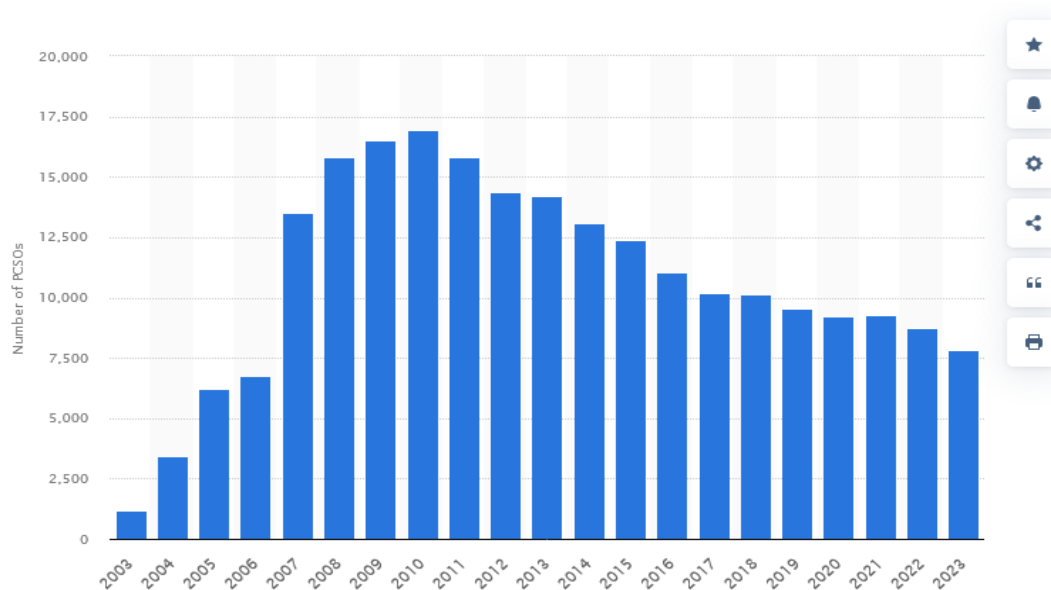
In recent months and years there have been concerns about policing in the country as a whole. This may be linked to a decrease in police officers. As you can see from the bar chart below, in 2010 there were 172,000 police officers in the UK; by 2017, this had reduced to 150,000. Recruitment since 2020 has seen numbers increase and we are now more or less back to where we were in 2010.

Number of police officers in the UK (in 1,000s)



At a local level there has also been concern with the level of policing. Despite being considered a low-crime area, Westbourne had, until relatively recently, still been allocated its own PCSO. For quite some time, up until about seven years ago, PCSO Colin Booker was a familiar face at Parish Council meetings and, with his proactive policing, had a pretty good idea of what was going on in the Parish. What has happened since then? The bar chart below tells a similar story to the one above. In 2010, there were about 17,000 PCSOs in the UK; in 2023, there were just over 7,500.

Number of PCSOs in the UK



[Additional Information](#)

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[Show source](#)

It is therefore perhaps no surprise that there is a degree of satisfaction with the level of policing in the Parish: there are now fewer than half the number of PCSOs in the UK, and the number of

police officers, despite a significant rise in the population (England's population grew by 3,477,300 people (6.6%) between the 2011 Census and 2021 Census), the number of police officers is at the same level as 14 years ago. It would, of course, be instructive to see if the reduction in police officers and PCSOs is commensurate with increased levels of crime but, unfortunately, I don't have those statistics to hand.

Exactly what level of policing do/should we expect here in Westbourne? We most probably cannot turn the clock back. The Westbourne Local History Group can, no doubt, tell us when the police were last based in the Old Police Cottage in East Street but I suspect it was many years ago. The fact is that the 'bobby on the beat' is no longer part of the landscape - in the eyes of many a retrograde step - and this may be attributable not only to reduced numbers of police officers but also a consequence of the changing face of crime. To share a few headlines:

'Cybercrimes grew by 40% in Britain in 2021.'

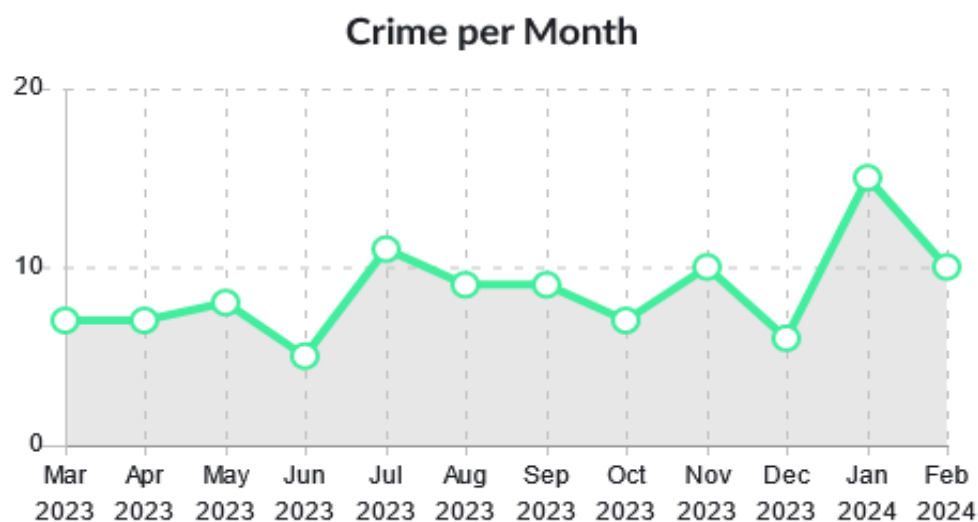
'46% of UK businesses experienced a cyber-attack'.

'How many cyber crimes are committed each year? With over 2328 attacks per day, an average of 8,00,000 occur in a year and on average, there is a hacker attack every 39 seconds. It is estimated that 2023 will face around 33 billion account breaches'.

'As more of our lives become digital, the chances of falling victim to online crimes grow every year.'

It is hard to obtain precise data but, with the growth of modern technology, it is very likely that the police are now obliged to devote a fair amount of their time to tackling online fraud and cybercrime. This will necessarily mean that police officers who were once seen patrolling the streets may well be sitting in front of a screen!

Westbourne, as stated above, is categorised as a low-crime area. The charts below show the reported crimes for March 2023 to February 2024 and April 2021 to February 2024

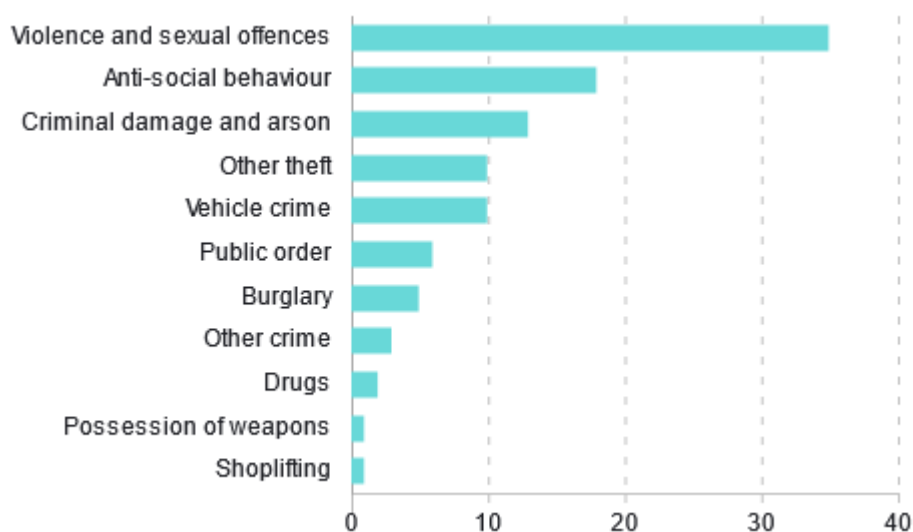


[View as a list](#)

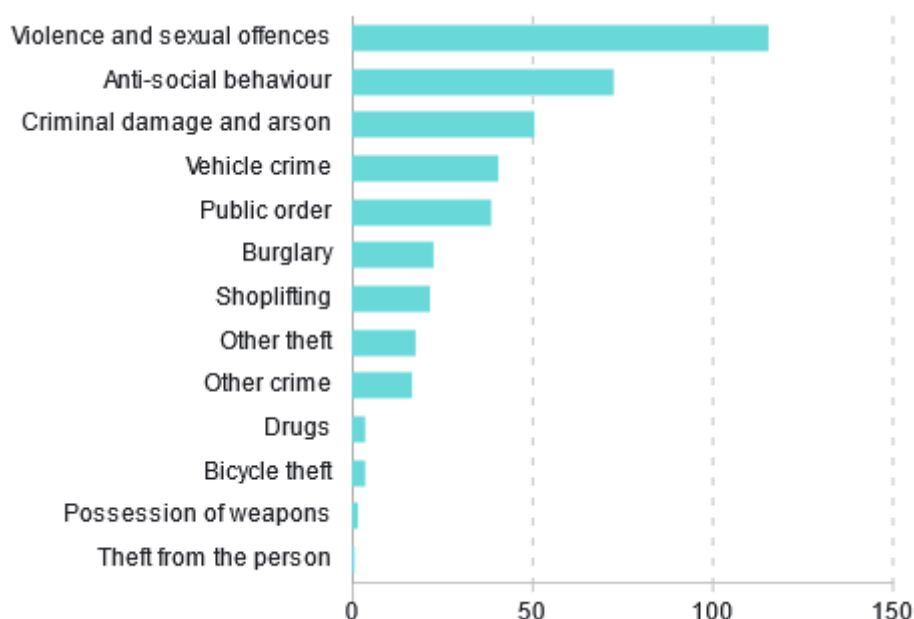


Month	◇	Total	◇	Percentage	◇
Mar 2023		7		6.7%	
Apr 2023		7		6.7%	
May 2023		8		7.7%	
Jun 2023		5		4.8%	
Jul 2023		11		10.6%	
Aug 2023		9		8.7%	
Sep 2023		9		8.7%	
Oct 2023		7		6.7%	
Nov 2023		10		9.6%	
Dec 2023		6		5.8%	
Jan 2024		15		14.4%	
Feb 2024		10		9.6%	

Crime types description for the last 12 months (from Mar 2023 to Feb 2024)



Crime types description (for the last 3 years (from Apr 2021 to Feb 2024))



There does not appear to have been a significant increase in the last 12 months. Looking at the breakdown of crime in the last 12 months/three years, violence and sexual offences (34/115), anti-social behaviour (18/70) and criminal damage and arson (13/50) top the list. They would appear to have decreased somewhat in the last 12 months. Instances of shoplifting, which have increased nationally by 37% in the last 12 months, appear to have decreased in Westbourne: 20 over a three year period and just one in the last 12 months, but that, I suspect, may be attributable to inadequate reporting.

The question we need to ask ourselves is how many of these crimes would not have occurred had there been a more visible police presence in the Westbourne? Moreover, how likely is it that these crimes would have been solved and somebody brought to book had there been a more visible police presence in the village? In the absence of statistics gathered when there was a more visible police presence - or at least when we had a dedicated PCSO - these questions are difficult, if not impossible, to answer.

It is, however, clear that a number of Westbournians are concerned by the lack of a visible police presence. They are of the view that, as Council Tax payers (see figures below), the police should be more visible and that this would contribute to lower crime figures and a general feeling of greater security.

In recent years, since the withdrawal of our dedicated PCSO, there has been confusion as to who to contact in the event of crime and antisocial behaviour. Our last dedicated PCSO (as already stated above), was a regular attendee at Parish Council meetings. Moreover, as he familiarised himself with the community within which he was operating, he got to know the trouble spots and, as a consequence, often possessed important intelligence which enabled crimes and ASB to be followed up or even nipped in the bud. When we expressed concern about removal of our dedicated PCSO, we were told that a PCSO was obliged to attend one PC meeting every 12 months. We can't remember when we last saw one! I think it was towards the end of 2022.

A couple of years ago, regular meetings were held with the police online. Although, it was somewhat unclear as to whether this was a monthly or three-monthly event, it most definitely represented an excellent opportunity for two-way communication between the police and the parishes. For some reason or other, those meetings appear to have been discontinued and this was the response when I contacted Inspector Ross Wickings to find out why: "There have been some changes in Chichester and Insp Dave Lyons has just taken over the NPT. I have mentioned the police & parishes meetings and hopefully these will start up again soon". It seems, therefore, that these meetings may soon be resurrected. Let's hope so.

Council tax (courtesy of Cllr Briscoe)

We have approximately 1,500 households in the Westbourne District Council area. The police 'slice' of the precept is £253 on a Band D property, which means we pay £379k just from our area. Southbourne has 2,700 homes, which equates to £683K. In total, that is over £1M, and we do not have an allocated police officer to patrol our area. There are, of course, many other expenses, such as supervisors, training, equipment, support officers, custody, but a core duty of the police is prevention and detection of crime, protection of life and property and prosecution of offenders. The question is, are we getting what we pay for? Finally, why are the Neighbourhood policing team operating out of Littlehampton, a 40-minute drive away?

Meeting with Donna Jones, PCC for Hampshire and the Isle of Wight

On 23 April, I attended a public meeting in Emsworth with Donna Jones (DJ), Police and Crime Commissioner for Hampshire and the Isle of Wight. The meeting was organised in response to groups of young people indulging in antisocial behaviour and even causing criminal damage in the Marina area and centre of town. It was, as far as I can tell, organised by Cllr Lulu Bowerman, one of the three Conservative candidates in the May HBC elections. For the record, the PCC (representing the Conservative Party), was also up for re-election. The following points are, I believe, of some relevance to us here in Westbourne.

- The Hampshire and IoW force was, in her opinion, not in a good place when DJ came into post in 2021. Police numbers were cut significantly in 2010 and were only just recovering (see bar chart on P1).
- The Hampshire and IoW police force is the fifth largest in the country (out of 43). They are 'buddied' with Thames Valley Police. Every force in the country is buddied with another force. I wonder who Sussex Police are buddied with.
- The Police Force in general is not, in the eyes of many, what it once was.
- PCC Donna Jones embarked on a hearing exercise when she came into post.
- Of the 20,000 additional police officers recruited in the last couple of years, 492 have been allocated to Hampshire and the IoW and paid for by central Government. Donna Jones has since found savings and managed to increase that to 650. Seventy-five more are in the pipeline.
- More police are needed as the population of the county has grown and the nature of crime has changed. Online crime, for example, is increasingly prevalent.
- Several years ago, many if not most, forces changed from a 'Geographic' model to a 'Functional' model. Hampshire and IoW have now reverted to a Geographic model. I don't really understand the difference but the Geographic model does seem to link 'police officers/PCSOs to local areas and do away with 'abstraction', whereby they are moved to wherever the need is identified. **The question we need answered is whether Sussex Police operate a Geographical or a Functional model.**
- DJ has brought back 'local bobbies', who work in the local community. There are currently 99 and the plan is to increase this number to 145.
- DJ is also working on improving the 101 service. When she came into post, wait times were up to 30 minutes. They are now down to under five minutes.
- DJ is of the opinion that Sussex Police are short of funds. Is this the case?
- Many of those (80?) attending the event were dissatisfied with the level of policing in Emsworth. Hardly anybody ever saw a police officer and police response when issues arose was very often disappointing.
- Shoplifting appeared to be rife in the supermarkets but shopworkers were not allowed, or were too intimidated, to challenge/touch offenders. Moreover, shoplifters, on the rare occasions they are apprehended do not suffer any consequences that are likely to deter. Additional CCTV cameras have been installed.
- There were a fair few people from Southbourne in attendance and the issue of cross-border crime/antisocial behaviour was raised. There was not a lot of confidence that the two forces were liaising to the extent they need to.
- DJ was somewhat critical of the Criminal Prosecution Service, which she described as, at times, being a 'barrier' to policing.

No evidence was provided that a more visible police presence reduces levels of crime, but it was clear that it provides members of public with a degree of reassurance. "Rational or not, fear is painful and debilitating, and policy makers must endeavour to protect the public from fear, not only from real dangers." (Daniel Kahneman, 2011).

Recommended action

The kind of presentation and Q&A session described above, but with PCC Katy Bourne (if she is re-elected), would enable us to express any concerns about the level of policing here in Westbourne. As Katy Bourne cannot be expected to attend such a session for every parish in Sussex, perhaps we could team up with Southbourne, as they have many similar concerns. If Katy Bourne is unable to attend, perhaps somebody high up in the chain of command can. We should prepare a number of questions that we would like answered and, where possible, these should be communicated in advance so that whoever attends has an opportunity to prepare responses. One of the questions that we should pose concerns geographic and functional policing models. Which one operates in Sussex and why?

RH. 30/04/24.



Gale Tree Consultancy

Tree Condition Report

Westbourne Parish Council

April 2024

Ref: TCR/529/24

Gale Tree Consultancy

Tel: 01798 875731 | Email: office@galetreeconsultancy.co.uk | Web: galetreeconsultancy.co.uk

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Summary

Monk's Hill Recreation Ground

- Minimal tree surgery work required across the site with only seven trees warranting any further action
- None have been categorised as Urgent

Mill Road Allotment Gardens

- Three trees require further action none of which have been categorised as Urgent



1.0 Introduction

1.1 Client and Address

- Clare Kennett, Clerk to Westbourne Parish Council, Westbourne Parish Council, PO Box 143, EMSWORTH, PO10 9DX

1.2 Site Address if Different from the Above

- Monk's Hill Recreation Ground
- Mill Road Allotment Gardens

1.3 Date of Inspection

- 24th April 2024

1.4 Name of Inspector

- Andrew Gale *Dip Arb L6 (ABC) M.Arbor.A*

1.5 Our Reference

- TCR/529/24

1.6 Instructions Received

- I have been instructed by the Clare Kennett to perform a walk over assessment of the trees recorded in the tree inventory undertaken in TCR/130/19
- I am to provide my findings in the form of a report detailing any remedial work that may be necessary

1.7 General Description

Monk's Hill Recreation Ground

- Located to the north of Westbourne off Monk's Hill. A car park and lay-by are located along its western flank with an enclosed play area in its north west corner
- The southern boundary line is bordered by residences with an access track along its east boundary line that serves the Cricket Club to the north east.
- The remaining northern boundary line borders a single dwelling and its ground

Mill Road Allotments

- Accessed off Mill Road with properties along its southern boundary line
- The northern boundary line borders agricultural land with further access to the allotments via Foxbury Lane to the east



2.0 Scope of the Report

- Trees are dynamic living organisms and their health and condition can be subject to rapid changes, depending upon a number of internal and external factors
- The conclusions and recommendations contained within this report are based on information gained at the time of inspection and are subject to the limitations of the specialist nature of this survey
- Based on this, the likelihood of failure is considered for two years from the reports date based on the information gained on the day of the report and on the assumption that any recommended work has been undertaken in the time frame specified
- It should be noted that even completely sound, healthy trees, can fail given sufficiently severe weather conditions
- The principle objective of the tree condition report is to identify whether the trees, or their parts, appear to be in a hazardous condition and to advise remedial action to reduce the risk they could pose to those persons using the two sites, or who live in properties adjacent to the two sites
- Only those trees with a stem diameter greater than 150mm when measured at 1.5m ground level are to be inspected

3.0 Method of Inspection

- The trees were subject to ground level visual assessment of their external features in line with the 'Visual Tree Assessment' method described by Mattheck & Breloer (Body Language of Trees, Department of the Environment Research for Amenity Trees publication No. 4 1994)
- A plastic headed mallet was used to sound the stem area as an initial indication of the presence of decay
- A thin steel probe was used, where applicable, to assess the depth and condition of any cavities or concavities between buttress roots
- Binoculars were used to assess the upper crown branch structure
- Individual trees are given the prefix T and groups G
- Please use the site plans in Appendix 1 for the locations of those trees requiring further action



4.0 Table of Results

Monk's Hill Recreation Ground

Tree No	Tag No.	Species	Phy. Cond.	Comments	Action Required	Priority
T1	71	Wild cherry	POOR	Tag removed Die back in upper crown	Remove declining crown back to sound wood	HS2
T2	72	Common ash	C2	Dead branches greater than 25mm in diameter over playground	Remove deadwood greater than 25mm in diameter over playground area	HS2
T4	74	Common ash	C3	Dead stem sections over boundary fence line and playground	Remove dead stem sections	HS2
T22	92	Silver birch	FAIR	Stem forks at c.1m to form two PSS in an E-W arrangement Ivy obscuring lower stem and fork	Sever ivy at ground level and again at c.1m, remove the severed band	GM
T25	95	Hybrid poplar	FAIR	Ivy obscuring lower stem Die back occurring in places	Sever ivy at ground level and again at c.1m, remove the severed band	GM
T42	122	Norway maple	FAIR	Exudations on lower stem Moribund bark south side from ground level up to c.1m	Possible <i>Phytophthora</i> spp. colonisation Monitor throughout growing seasons until the next assessment; remove if conditions deteriorate and the tree becomes a hazard	GM
T44	114	Norway maple	FAIR	Ivy beginning to establish on stem sections	Sever ivy at ground level and again at c.1m, remove the severed band	GM



Mill Road Allotment Gardens

Tree No	Tag No.	Species	Phy. Cond.	Comments	Action Required	Priority
T7	140	Elder	MOR	Earth piled around basal area 95% dead	Remove dead stem sections to allow new growth to form	HS4
T13	146	Unknown broadleaf	DEAD	Dead tree between T13 and T14	Fell	HS3
T16	148	Hawthorn	MOR	Very sparse necrotic growth	Fell	HS3



Survey Key

Tree No.	Relates to numbers shown on Tree Survey Plan(s). Positions of trees are plotted using GPS and are generally accurate to within 2 metres. Prefixed T in the case of individual trees or G in the case of groups of trees	Age Class (where used)	Young [Y]	recently planted or established within the last 5 years
			Semi Mature [SM]	a well-established youngish tree but far from full maturity
Tag No. (where used)	Numbered aluminium tags may be attached to tree stems to aid with identification. In addition, trees may also be identified with red and white hazard tape		Early Mature [EM]	long established nearing its full size but not fully mature
Species	Common name in English		Mature [M]	fully mature tree that has met its full size
Stem Dia.	Stem diameter in centimetres at 1.5m above ground level or, in the case of multi-stemmed trees, just above the root flare or buttress [ARF]		Late Mature [LM]	a fully mature tree that has passed its peak; may exhibit areas of decline
Height	Height assessed visually to within the nearest 5 metre size band e.g., 10 to 15		Veteran [V]	a tree with the physical characteristics of an Ancient tree but is not ancient in years compared to other trees of the same species
		Ancient [A]	a tree that has past full maturity and is old or aged in comparison to other trees of the same species	
Physiological Condition	In relation to all trees: GOOD no significant health problems FAIR some symptoms of ill health POOR significant symptoms of ill health MORIBUND (MOR) in a serious and irreversible decline DEAD not alive	In relation to Ash and Ash Dieback: Class 1 (C1) 100-76% leaf cover remaining = no action at this stage Class 2 (C2) 75-51% leaf cover remaining = reassess throughout growing season Class 3 (C3) 50-25% leaf cover remaining = plan for its removal Class 4 (C4) 25-0% leaf cover remaining = remove before it becomes an issue		
Comments	Description of significant features, especially those requiring action or monitoring. Ivy is recorded the extent of the tree stem and canopy affected is usually expressed as a percentage			
Rec.	Specific recommendations for action or monitoring	Tree Structure	Main Stem	The stem, from ground level up to the point at which it bifurcates
Priority	Work recommended in the interests of health and safety: Urgent: Immediate attention required (will be reported verbally to the client/management on day of inspection) HS1: Within 2 month of the reports date HS2: Within 6 months of the reports date HS3: Within 12 months of the reports date HS4: Before the next survey date GM: Works recommended for general maintenance reasons or in the interests of good arboricultural management N/A: Not applicable / no work recommended at this time		Primary Stem Section (PSS)	The larger stem sections that emanate from the main stem after bifurcation; form the main crown structure
			Secondary Stem Section (SSS)	The stem sections that emanate from the primary stem sections that contribute to the inner crown structure
			Tertiary Stem Section (TSS)	The stem sections that emanate from the secondary stem sections that contribute to the inner and outer crown structure
			Subordinate Branch Structure (SBS)	The smaller diameter branches that help form the inner and outer branch structure; leaf bearing twigs emanate from these to form the crown



5.0 Summary of Results

Monk's Hill Recreation Ground

- Three trees require deadwood to be removed
- This has been limited to areas of the crown where the occupancy below could be high, most notably within the fence off playground area to the north of the site
- A further three trees require the severance of ivy that's ascending up the stems
- Ivy serves as valuable habitat for wildlife and wherever possible should be retained for this purpose
- However, where trees are located adjacent to areas of high footfall and where the ivy obscures the main stem, major branch attachment points and the upper crown structure, it can cover anomalies that would otherwise be evident; it will also increase the sail and 'mass' of the crown and in extreme cases can increase the risk of branch failure
- Where specified, sever the ivy as close to ground level as possible and again at c.1m after which the severed band can be removed
- Ideally this should be carried out on an annual basis so the stem area can remain clear and visible
- A final tree has exudations emanating from its lower stem, along with a dull tone on its southern side where a patch of bark is beginning to peel away
- The exudations could be an indicator of a *Phytophthora* spp. colonising the tree
- At the time of the assessment neither the exudations nor the patch of moribund bark appears to be having any impact on the tree's physiological condition so a recommendation to monitor throughout the growing seasons until the next assessment has been made

Mill Road Allotment Gardens

- Three trees have been recorded requiring further action
- All three are in such a physiological condition that their retention is not considered acceptable and have been recommended for removal
- It was also noted that along the northern hedge line - H8/141 - debris has been piled up around the basal area of some of the trees
- This should be discouraged as the build up of heat and moisture will have a detrimental effect on the trees physiological condition and could ultimately cause their failure



6.0 Recommendations

- Undertake the tree work in the time period specified
- Reassess in two years from the reports date
- This time frame should be shortened in the event:
 - The trees local environment changes significantly
 - Fruiting bodies emerge from anywhere on the trees
 - After extreme weather events such as:
 - Wind gusts in excess of Force 8 on the Beaufort Scale
 - After named extreme weather events

This concludes my report

Signed:

Andrew Gale *Dip Arb L6 (ABC) M.Arbor.A*

Date: 26th April 2024





7.0 Appendix 1

Site Plans

Please see TCR/529/24 Dwg01 and TCR/529/24 Dwg02 attached separately



Appendix 2

Beaufort Scale

Beaufort Number	Name	Knots	MPH	Effects Observed on Land
0	Calm	Under 1	Under 1	Calm, smoke rises vertically
1	Light Air	1-3	1-3	Direction of wind is shown by smoke drift but not by wind vanes
2	Light Breeze	4-6	4-7	Wind felt on face, leaves rustle, ordinary wind vane moved by wind
3	Gentle Breeze	7-10	8-12	Leaves and small twigs in constant motion, wind extends light flag
4	Moderate Breeze	11-16	13-18	Raises dust and loose paper, small branches are moved
5	Fresh Breeze	17-21	19-24	Small trees in leaf begin to sway, crested wavelets in inland waters
6	Strong Breeze	22-27	25-31	Large branches in motion, whistling heard in telegraph wires, umbrellas used with difficulty
7	Near Gale	28-33	32-38	Whole trees in motion, inconvenience felt in walking against the wind
8	Gale	34-40	39-46	Breaks twigs off trees, generally impedes progress
9	Strong Gale	41-47	47-54	Slight structural damage occurs - chimney pots, slates removed
10	Storm	48-55	55-63	Seldom experienced inland, trees uprooted, considerable structural damage occurs
11	Violent Storm	56-63	64-72	Very rarely experienced, accompanied by widespread damage
12	Hurricane	64 and over	73 and over	

T1/71 T3/73 T4/74
 T2/72 T5/75 T6/76
 T9/79 T7/77
 T10/80
 T11/81 Play Area
 T12/82
 T13/83
 T14/84
 T8/78
 T15/85

T62/132
 T59/129
 T61/131
 T60/130
 T58/128
 T57/127

T64/134

Pavilion

Westbourne Common

Monk's Hill Recreation Ground

T16/86

T17/87

T18/88

T19/89

T20/90

T63/133

T21/91

T22/92

T56/126

T55/125

T51/121

T50/120

T48/118

T44/114

T42/112

T54/124

T153/123

T52/122

T49/119

G47/117

T45/115

T46/116

T43/113

T41/111

H65/153

T40/110

T39/109

T31/101 to T38/108

T24/94

T25/95

T26/96

T27/97

T29/99

G28/98

T30/100

MONK'S HILL

Gale Tree Consultancy

34 Carpenters Meadow Pulborough RH20 2HQ
 Tel: 01787 875731 E: office@andrewgale.co.uk

Westbourne PC Monk's Hill Recreation Ground

SCALE : 1 : 1000 @ A4 DATE : 25/04/2024

Ref: TCR/529/24 Dwg01



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Gale Tree Consultancy

34 Carpenters Meadow Pulborough RH20 2HQ
Tel: 01787 875731 E: office@andrewgale.co.uk

Westbourne PC Mill Road Allotment Gardens

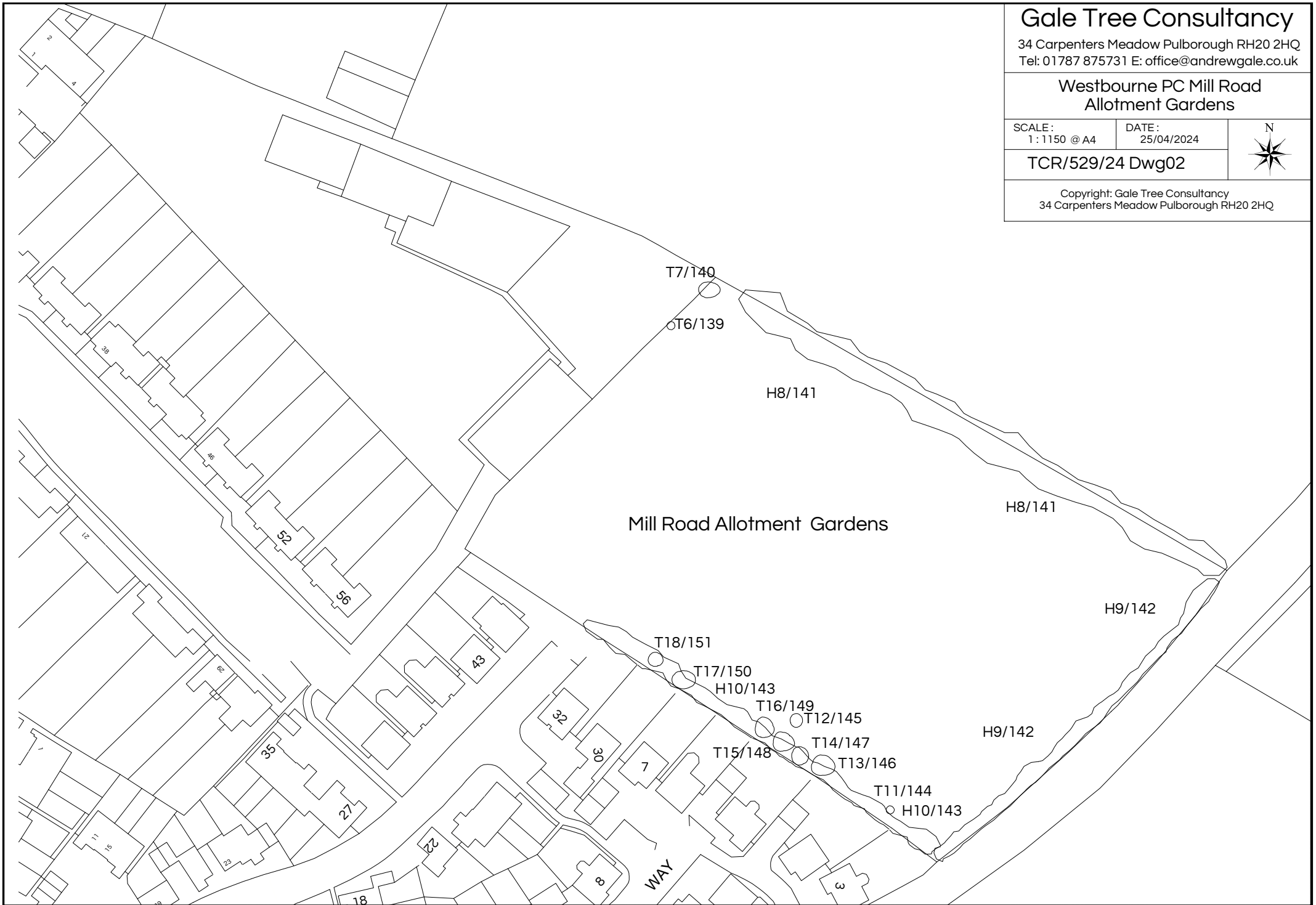
SCALE:
1:1150 @ A4

DATE:
25/04/2024

TCR/529/24 Dwg02



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34 Carpenters Meadow Pulborough RH20 2HQ



Westbourne Parish Council, 9 May 2024

Agenda item 13: Committee and representative appointments

Below is a list of the committees and membership in 2023/24 to be discussed at the meeting.

Committees:

HR Committee: (Meets once a year)

Roy Briscoe, Jane Gould, Richard Hitchcock and Nigel Ricketts.

Joint Burial Committee: (Meets four times per year)

Richard Hitchcock, Jane Gould and Nigel Ricketts.

Planning Committee: (Meets monthly)

Lade Barker, Kim Franks, Richard Hitchcock and Nigel Ricketts

Non-council members: Frank Campbell and Kevan Pegley.

Public Services and Natural Environment Committee: (Meets three times per year):

Neil Attewell, Lade Barker, Roy Briscoe, Kim Franks, Jane Gould, Richard Hitchcock.

Recreation, Leisure and Amenities Committee: (Meets three times per year)

Neil Attewell, Roy Briscoe, Kim Franks, Jane Gould, Richard Hitchcock and Nigel Ricketts.

Strategy and Finance Committee: (Meets twice a year)

All members invited to attend. Last year all members attended at least one meeting.

External representation:

All Parishes Meeting: Chair and Vice-Chair

Bournes Forum: Chair and Vice-Chair

West Sussex Association of Local Councils: Councillors as required

Chichester District Association of Local Councils: Councillors as required

South Downs National Park Authority: Councillors as required

Woodmancote Residents' Association: Roy Briscoe

Friends of Stansted Park: Laura Velptom

Emsworth Surgery PPG Committee: Kim Franks

Emsworth Health Alliance: Kim Franks

Detailed Receipts & Payments by Budget Heading 30/04/2024

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
100 Income							
1076 Precept	66,632	133,264	66,632			50.0%	
1090 Misc Income	3	0	(3)			0.0%	
1110 Access licence - Sydenham Terr	0	200	200			0.0%	
1120 Rent - Allotment Association	0	500	500			0.0%	
Income :- Receipts	66,635	133,964	67,329			49.7%	0
Net Receipts	66,635	133,964	67,329				
110 General Admin & Disbursements							
4000 Clerk's Salary - Gross	1,756	26,000	24,244		24,244	6.8%	
4010 Employer National Insurance	0	2,500	2,500		2,500	0.0%	
4030 Employers Pension	393	5,500	5,107		5,107	7.1%	
4060 Travelling (Clerk)	0	75	75		75	0.0%	
4065 Home Used as Office	26	320	294		294	8.1%	
4070 Chairman's Expenses	148	200	52		52	74.2%	
4075 Councillor's Expenses	0	200	200		200	0.0%	
4080 Courses & Publications	0	500	500		500	0.0%	
4085 External Audit	0	450	450		450	0.0%	
4090 Internal Audit	0	500	500		500	0.0%	
4095 Legal Advice & Professional	0	1,500	1,500		1,500	0.0%	
4105 Information Commissioner Offic	0	35	35		35	0.0%	
4110 Insurance	0	1,500	1,500		1,500	0.0%	
4115 Rialtas Financial Software	192	600	408		408	32.0%	
4120 Cloud Doc Storage/MS 365	133	1,550	1,417		1,417	8.6%	
4125 Hall Hire /Zoom Meeting Expens	590	600	11		11	98.3%	
4130 Stationery / Printing	0	250	250		250	0.0%	
4135 Postage / Po Box Address	354	350	(4)		(4)	101.0%	
4140 Mobile Phone	19	200	181		181	9.5%	
4145 Payroll Services	105	0	(105)		(105)	0.0%	
General Admin & Disbursements :- Indirect Payments	3,715	42,830	39,115	0	39,115	8.7%	0
Net Payments	(3,715)	(42,830)	(39,115)				
120 Running Costs							
4200 Westbourne Cemetery	0	12,348	12,348		12,348	0.0%	
4205 Ground Maintenance - Monks Hil	611	10,000	9,389		9,389	6.1%	
4210 Closed Churchyard Maintenance	738	4,000	3,263		3,263	18.4%	
4215 Ground Maintenance - Mill Road	528	10,000	9,472		9,472	5.3%	
4220 Playground Defib Inspections	185	2,500	2,315		2,315	7.4%	

Detailed Receipts & Payments by Budget Heading 30/04/2024

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4225 Playground Inspections	0	1,300	1,300		1,300	0.0%	
4230 Street Light Maintenance	0	1,400	1,400		1,400	0.0%	
4705 Plant /Soil Flower Troughs	0	100	100		100	0.0%	
Running Costs :- Indirect Payments	2,061	41,648	39,587	0	39,587	4.9%	0
Net Payments	(2,061)	(41,648)	(39,587)				
<u>130 Subscriptions, S137 / S147</u>							
4300 Membership WSALC / NALC	795	795	0		0	100.0%	
4305 Local Council Review Qtr Mag	0	17	17		17	0.0%	
4310 Clerk's Membership SLCC	0	229	229		229	0.0%	
4315 British Legion Poppy Appeal	0	65	65		65	0.0%	
4320 Westbourne Allotment Associat	50	50	0		0	100.0%	
4325 Closed Churchyard	300	200	(100)		(100)	150.0%	
4330 Homestart	250	250	0		0	100.0%	
4335 Citizens Advice	300	300	0		0	100.0%	
4340 Parish Online Subscription	0	80	80		80	0.0%	
4345 Community Chest Grants	0	500	500		500	0.0%	
4355 Final Straw Foundation	100	100	0		0	100.0%	
Subscriptions, S137 / S147 :- Indirect Payments	1,795	2,586	791	0	791	69.4%	0
Net Payments	(1,795)	(2,586)	(791)				
<u>140 Capital Schemes</u>							
4400 Play Equipment - Monks Hill	0	4,000	4,000		4,000	0.0%	
4405 Play Equipment - Mill Road	0	400	400		400	0.0%	
4420 Fingerpost Signs	0	500	500		500	0.0%	
4425 Office Equipment	0	100	100		100	0.0%	
4430 Tree Survey/Surgery	0	1,500	1,500		1,500	0.0%	
4440 Defibrillators	0	500	500		500	0.0%	
4455 Community Bus Service	1,000	0	(1,000)		(1,000)	0.0%	1,000
4465 National Commemorations /Celeb	0	2,000	2,000		2,000	0.0%	
4475 Bourne Heritage Trail	0	500	500		500	0.0%	
4480 Heritage Street Lights	0	3,000	3,000		3,000	0.0%	
Capital Schemes :- Indirect Payments	1,000	12,500	11,500	0	11,500	8.0%	1,000
Net Payments	(1,000)	(12,500)	(11,500)				
6000 plus Transfer from EMR	1,000						
Movement to/(from) Gen Reserve	0						

Detailed Receipts & Payments by Budget Heading 30/04/2024

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>150 Services</u>							
4500 Street Light Energy	0	1,500	1,500		1,500	0.0%	
4505 Waste Bins & Emptying	0	1,900	1,900		1,900	0.0%	
Services :- Indirect Payments	<u>0</u>	<u>3,400</u>	<u>3,400</u>	<u>0</u>	<u>3,400</u>	<u>0.0%</u>	<u>0</u>
Net Payments	<u>0</u>	<u>(3,400)</u>	<u>(3,400)</u>				
<u>160 Communications</u>							
4600 Community Consultation	0	250	250		250	0.0%	
4605 Newsletter /Printing Communica	0	3,500	3,500		3,500	0.0%	
4610 Website Hosting & Email Acc	0	500	500		500	0.0%	
Communications :- Indirect Payments	<u>0</u>	<u>4,250</u>	<u>4,250</u>	<u>0</u>	<u>4,250</u>	<u>0.0%</u>	<u>0</u>
Net Payments	<u>0</u>	<u>(4,250)</u>	<u>(4,250)</u>				
<u>170 Contingency Fund</u>							
4715 IT Support	0	50	50		50	0.0%	
4720 Increase general reserve	0	7,500	7,500		7,500	0.0%	
4790 New Initiatives Fund	0	15,000	15,000		15,000	0.0%	
Contingency Fund :- Indirect Payments	<u>0</u>	<u>22,550</u>	<u>22,550</u>	<u>0</u>	<u>22,550</u>	<u>0.0%</u>	<u>0</u>
Net Payments	<u>0</u>	<u>(22,550)</u>	<u>(22,550)</u>				
<u>999 VAT Data</u>							
515 VAT on Payments	308	0	(308)		(308)	0.0%	
VAT Data :- Indirect Payments	<u>308</u>	<u>0</u>	<u>(308)</u>	<u>0</u>	<u>(308)</u>		<u>0</u>
Net Payments	<u>(308)</u>	<u>0</u>	<u>308</u>				
Grand Totals:- Receipts	66,635	133,964	67,329			49.7%	
Payments	8,879	129,764	120,885	0	120,885	6.8%	
Net Receipts over Payments	<u>57,756</u>	<u>4,200</u>	<u>(53,556)</u>				
plus Transfer from EMR	1,000						
Movement to/(from) Gen Reserve	<u>58,756</u>						

**Bank Reconciliation Statement as at 30/04/2024
for Cashbook 1 - Lloyds Bank A/c**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Lloyds Bank A/c	30/04/2024		187,642.16
			<u>187,642.16</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			187,642.16
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			187,642.16
		Balance per Cash Book is :-	187,642.16
		Difference is :-	0.00

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

Westbourne Parish Council, 9 May 2024**Agenda item 16: Payments for approval**

(DD: payment by Direct Debit, BACS: payment by Internet Banking, C: cheque payment inc. cheque number, PC: payment by petty cash, * earmarked reserve).

Payments for approval		Total	Net	VAT
DD	O2 mobile phone May 2024	22.85	19.04	3.81
BACS	Confidential payments May 2024	1,663.42	1,663.42	0.00
BACS	WSCC LGPS April 2024	511.77	511.77	0.00
BACS	Clerk's milage April 2024	4.03	4.03	0.00
	Microshade cloud storage and email			
BACS	accounts	141.69	118.07	23.62
BACS	MS 365	10.32	8.60	1.72
BACS	GM Support playground inspections	185.00	185.00	0.00
		2,539.08	2,509.93	29.15

Payments for retrospective approval

	Metta Media Ltd, Rialtas year end			
BACS	accounts	648.00	540.00	108.00
	Gale Tree Consultancy, Monk's Hill &			
BACS	allotment tree survey	550.00	458.33	91.67
	The Meeting Place, internal audit			
BACS	meeting room hire	25.00	25.00	0.00
BACS				
		1,223.00	1,023.33	199.67

Westbourne Parish Council, 9 May 2024

Agenda item 17: Correspondence list

- Training available at Mulberry & Co <https://www.mulberryandco.co.uk/council-training-programmes/>
- Email from Sussex Police Traffic Management to say they have received complaints about the SID on Emsworth Common Road activating at 35mph.
- WSCC Book-a-Bus now available in Westbourne and Woodmancote <https://www.westsussex.gov.uk/roads-and-travel/travel-and-public-transport/bus-and-coach-travel/bus-passes-and-discounts/bus-it/96-flex-north-west-chichester/>
- Email from a resident about vehicles parking on the junction between North Street and River Street and a request for double yellow lines. To note the email from Cllr Kerry-Bedell with a suggested way forward.
- Thorney Island Habitat Creation Scheme newsletter.
- Video from the Met Police with safety guidance for councillors.
- Thank you email from Homestart following receipt of the S137 donation.
- Update from SDNPA Planning regarding its local plan and progress to submit it.