

Item 11: Westbourne Taxi-bus service

**Tues 22 Jan**

To Emsworth	5
To Westbourne	3

**Sat 26 Jan**

To Emsworth	7
To Westbourne	5

**Tues 29 Jan**

To Emsworth	5
To Westbourne	3

**Sat 2 Feb**

To Emsworth	3
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To Westbourne	2
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**Tues 12 Feb**

To Emsworth	7
To Westbourne	5

**Sat 16 Feb**

No service

**Tues 19 Feb**

To Emsworth	6
To Westbourne	5

**Sat 23 Feb**

To Emsworth	4
To Westbourne	3

**Tues 26 Feb**

To Emsworth	7
To Westbourne	5

**Saturday service x 3**

To Emsworth	14
To Westbourne	10

**Total 24**

**Tuesday service x 5**

To Emsworth	30
To Westbourne	21
Total	51

Total passengers to  
Emsworth 44

Total passengers to  
Westbourne 31

**Westbourne Parish Council, Thursday 14 March 2019**

**Item 12. Community Chest Grant: Update from Greening Westbourne**

**Report from Martin Yallop**

At the December 2018 meeting of the Parish Council, Members supported Greening Westbourne's proposal to transfer the Community Chest grant to the campaign to report wildlife sighting with the aim of supporting the proposed Western Wildlife Corridor. The minute reads:

13: Community Chest Grant: Martin Yallop, from Greening Westbourne, proposed that funding previously granted for the installation of cycle stands in The Square is transferred to a campaign to support the Sussex Biodiversity Database. The £200 which was originally applied for is no longer needed as the contractor installed the stands free of charge. Members agreed, all in favour, to transfer the funds which will be of benefit to the Parish and help provide evidence for the need to protect species and green spaces on potential future planning applications. Mr Yallop said that he would provide the Council with a more detailed report on how the grant would be used.

CDC's Wildlife Officer and Graphic Designer, have assisted with the design of the materials and the costs of the communications campaign are now clearer. Although there are minor issues being resolved, the costs are expected to be not less than:

**PRINTING:**

2000 A5, double-sided flyers (for distribution to all Westbourne households and to be available in shops and businesses displaying posters £56.45

100 A4 single-sided A4 poster-type flyers for display in businesses and on notice boards etc £29.00

**DISTRIBUTION:**

Based on using the Parish Council's usual delivery service, cost of distribution of flyers £240

**TOTAL**

**£325.45**

Greening Westbourne now asks the Parish Council to confirm its previous decision in principle that the £200 described in the December minute above is used to offset the printing and distribution costs of the campaign to encourage reporting all wildlife sightings in Westbourne in support of CDC's proposed Strategic Wildlife Corridor described in the Local Plan.

I plan to attend the next Parish Council meeting to answer any questions from Members and speak in support of the request if necessary.

**14 March 2019, Westbourne Parish Council**  
**Agenda item 13: Committee/Working Group reports**

**Finance and General Purpose Committee: Cllr Hitchcock**

The financial year ends on 31 March 2019 and the Clerk will be working on the Annual Governance and Accountability Return for the external auditor over the next few months.

The Clerk will be meeting the Internal Auditor, Mark Mulberry, on Thursday 9 May at 9.15am to complete the internal audit for financial year 2018/19. Councillors are invited to attend if they wish.

**Planning Committee: Cllr Briscoe**

It's continued to been a busy start to 2019, Havant Borough Council adopted their Local Plan for examination. We are pleased to see the site at Westwood Close has been removed-----but saddened to see the H8 site at long Copse Lane has been left in. Their Plan has gone out for consultation again which required a response if we wished to make representations at the Examiners stage. We have made several comments all having to be done individually, they relate to;

1. Sustainability issues,
2. Infrastructure issues
3. Highway Issues,
4. Environment and Bio-diversity,
5. Protected species, and of course the
6. H8 site itself,

We believe we have a compelling argument to have the site excluded but in the end the examiner will decide. We have asked to speak at the examination stage to ensure our views are considered. If the H8 Long Copse Lane site were to go ahead it will have serious implications for Westbourne and our limited Infrastructure. On a positive note we also commented on the proposal for Havant Thicket Reservoir which would be a fantastic facility for water sports and also hopefully reduce the amount Portsmouth Water would need to extract from our aquafer.

There has been no update (Start Date) as to when the Public Enquiry will take place regarding what we believe Unauthorised and illegal operations from the Old Army Camp site on Cemetery lane or indeed any of the other appeals currently going through within the Parish. Still trying to arrange a meeting with the manager, Shona Archer in Planning Enforcement, to discuss some of the current investigations ongoing.

It is important to recognise if we as a Parish Council can assist the LPA through our local knowledge we should do so, we are your voice at any Planning Committee Meeting and will represent your views whenever we can. That doesn't mean to say you shouldn't write in Support of or Object to an application yourself, comments can be made through the Planning Portal at [www.chichester.gov.uk/planningapplications](http://www.chichester.gov.uk/planningapplications)

This also applies to if you have concerns about a planning enforcement issue you should report it as soon as you can so it can be investigated. If you have concerns then let us know and we can report it on your behalf.

[www.chichester.gov.uk/planningenforcement](http://www.chichester.gov.uk/planningenforcement)

### **Recreation, Leisure and Amenities Committee: Cllr Ricketts**

Purchase of equipment for Monk's Hill recreation ground using S106 funding.  
Next Committee taking place on Thursday 28 March 2019 at 8pm.

### **Public Services Committee: Cllr Briscoe**

Parish Council initiative to move the Monks Hill 30mph limit beyond the Children's Playground. No further action this month want the Brexit debacle sorted so our MP can focus on this more.

Highways have repaired the 30mph sign at the entrance to the village on Foxbury Lane after it was knocked over by an HGV turning into Cemetery lane. At the same time they have re-instated our gateway which was also knocked over at no cost to us.

A large builder's bag of asbestos was fly-tipped at the car park next to the recreation ground at Monk's Hill on 20 February 2019. A resident reported it to Chichester District Council who agreed to remove the bag as it was next to the highway.

'Gateway's' painting of thresholds into the village agreed in principle but requires the Belstan Co. to come up with a schedule of work, still waiting to hear back from them.

Buses:

WSSC have reached a decision of which we are grateful the No.54 bus through Westbourne has been retained we would urge you to use it as much as possible Westbourne PC Taxi Bus, this seems to have been well received and appears to be working quite well, start time has been changed to 9.15am as requested, still working well. Our Taxi driver had a problem when a deer hit his car so it's been out of action but he has arranged cover. That driver Matt is from Havant and has kindly offered to take the passengers to Havant if they wish and if he doesn't have another pick-up and is returning that way. Does anyone know where the 28a bus goes only I saw one in Westbourne!

Our thanks to The Community Speedwatch team it appears to be performing well and hopefully re-enforcing and focusing drivers minds to the 20mph and 30mph speed limits in the village. If you are interested in helping please contact David Mack. He is also looking at the possibility of some vehicle activated signs (VAS) we can put up at strategic places in the village to warn drivers of their speed. He has made an application for funding.

If you have any concerns regarding issues around the Parish please contact us, if we don't know about them, we can't do anything about it. We endeavour to make our Village and the Parish the best it can be, within the financial constraints faced. If I've missed anything please feel free to come along to the Parish Council Meeting and raise the subject on Thurs 10<sup>th</sup> Jan 2019 at the Meeting Place, North St.

### **Communications, Clerk**

The next edition of the newsletter is being produced and will be distributed to all households in the Parish before 26 March.

Councillors are asked to approve an e-newsletter, with articles on the election and the spring clean day, to be sent to the Council's email distribution list which will be shown to members at the meeting.

### **Neighbourhood Plan Steering Group: Cllr Hitchcock**

No further update.

## WESTBOURNE AND SOUTHBOURNE JOINT BURIAL COMMITTEE

### MONTHLY UPDATE REPORT for March 2019

#### **Westbourne & Southbourne Joint Burial Committee (JBC) Meeting**

An Extraordinary Meeting of the Joint Burial Committee will be held on 12<sup>th</sup> March 2019 at 9.00pm. The purpose of this meeting will be to receive an update to works at Cemetery Lodge and to discuss additional identified works.

The next full Joint Burial Committee Meeting is scheduled for Thursday April 18<sup>th</sup> at 7.30pm.

#### **Cemetery Lodge**

The renovation works at Cemetery Lodge are progressing well and still on track for completion in April.

#### **Utilities for Cottage and Cemetery**

Ongoing - Costs are being sought to run separate utilities to the Cemetery which are separate from the Lodge

#### **Cemetery Extension**

The Consultants are awaiting a report from the Environment Agency before they can advise whether further groundwater checks need to be carried out.

#### **Cemetery Management**

Ongoing/Planned start date beginning April - An audit has been carried out of those graves affected and those graves which need planting and excessive adornments removed. These not only present difficulties for the grounds maintenance contractors but are also unsightly. The Joint Burial Committee has agreed that a programme of works at the beginning of the next financial year will be undertaken to level and clear the graves as required. All keepers of affected graves, if current contact details are held on record, will be informed in advance of these works and there will also be notices at Westbourne Cemetery and hopefully at other prominent places in the Parish.

Awaiting advice on possible solutions - Following a period of rainfall the access through the pedestrian gates from Cemetery Lane becomes very muddy underfoot. Past remedial repairs have not provided a long-term solution to the problem. The grounds contractors have been approached to make recommendations for possible solutions.

Ongoing - A new lockable headed noticeboard is to be installed at the main gates to the Cemetery to replace the existing sign which as well as being rotten now gives incorrect contact details.

#### **Memorial Stability Test**

This test has been planned to be undertaken at the beginning of the next financial year. The Clerk is waiting to be advised of the date for this.

Report compiled by

Caroline Davison

Clerk to Westbourne & Southbourne Joint Burial Committee

**Westbourne Parish Council, 14 March 2019****Agenda item 14: Payments for approval**

(DD: payment made by Direct Debit, IB: payment made by Internet Banking, C: cheque payment including number, PC: payment made by petty cash, \*movement of an earmarked reserve, \*\* paid from No 2 account)

<b>Payments</b>	<b>Total</b>	<b>Net</b>	<b>VAT</b>
DD EE&T Mobile March	28.73	22.98	5.75
IB Confidential payments March	1,268.52	1,268.52	0.00
IB WSCC LGPS contributions	417.85	417.85	0.00
IB HMRC quarter 4	976.92	976.92	0.00
IB SSALC elections training 26/02/19	48.00	40.00	8.00
	<b>2,740.02</b>	<b>2,726.27</b>	<b>13.75</b>

**Payments for retrospective approval**

IB C Maple Taxi-bus February	60.00	60.00	0.00
IB GM Support	90.00	90.00	0.00
IB Media 3, newsletter delivery	241.32	25.30	16.02
	<b>391.32</b>	<b>175.30</b>	<b>16.02</b>

**1. Treasurers account number 1**

Balance per statement 31/02/19	<b>106,408.45</b>
Less outstanding payments	0.00
Outstanding receipts	0.00
Add petty cash	0.00

**Revised bank****Cashbook control**

<b>Balance forward 01/04/18</b>	<b>69,448.79</b>
Add total receipts to date	103,485.53
Less total payments to date	66,525.87
<b>Cashbook at 31/02/19</b>	<b>106,408.45</b>

**2. Treasurers account number 2 (Mill Road recreation ground)**

<b>Balance per statement 31/02/19</b>	<b>3,796.42</b>
Less outstanding payments	0.00
Outstanding receipts	0.00
<b>Revised bank</b>	<b>3,796.42</b>

**Cashbook control**

<b>Balance forward 01/04/18</b>	<b>4,844.42</b>
Add total receipts to date	0.00
Less total payments to date	1,048.00
<b>Cashbook at 31/02/19</b>	<b>3,796.42</b>