

Westbourne Parish Council: Fixed Asset Register 2020/21

Description: Monk's Hill	Date acquired	Supplier/contractor	Original cost/value	Useful life estimate	Useful life end date estimate	Location	Present use
1x8' 1 bay 2 seat swing	1997	Wicksteed	£442.00	25 years	2022	Monk's Hill	Play
1x6' bay 2 seat swing	1997	Wicksteed	£402.00	25 years	2022	Monk's Hill	Play
1 mound slide	1998	Wicksteed	£1,778.00	25 years	2023	Monk's Hill	Play
118m bow top fence and 100m estate fence	2008	Longmeadows	£16,407.00			Monk's Hill	Security
Height barrier (Covington Road)	2012	Longmeadows	£1,500.00			Monk's Hill	Security
Picnic tables						Monk's Hill	Leisure
Pull down challenger	2014	HAGS	£2,300.00	25 years	2039	Monk's Hill	Exercise
Push hands	2014	HAGS	£1,035.00	25 years	2039	Monk's Hill	Exercise
Ski stepper	2014	HAGS	£1,105.00	25 years	2039	Monk's Hill	Exercise
Power push	2014	HAGS	£2,395.00	25 years	2039	Monk's Hill	Sports
Bench x2	2017	Wicksteed	£1,224.00	10 years	2027	Monk's Hill	Leisure
Picnic table, green	2017	Wicksteed	£1,162.00	10 years	2027	Monk's Hill	Leisure
Safety surface	2018	Wicksteed	£10,502.00	25 years	2043	Monk's Hill	Safety
Springboard seesaw	2018	Wickseed	£740.00	25 years	2043	Monk's Hill	Play
Swirl roundabout	2018	Gametime	£5,000.00	25 years	2043	Monk's Hill	Play
Special mamba climber	2018	Wicksteed	£18,656.00	25 years	2043	Monk's Hill	Play
Football goal posts	2020	Broxap	£650.00	25 years	2045	Monk's Hill	Play
Pull and press bars	2020	Sovereign	£876.00	25 years	2045	Monk's Hill	Exercise
Step up ladder	2020	Sovereign	£624.00	25 years	2045	Monk's Hill	Exercise
Paired dip bars	2020	Sovereign	£876.00	25 years	2045	Monk's Hill	Exercise
Grass tiles safety surface	2020	Sovereign	£820.03	25 years	2045	Monk's Hill	Safety
A5 equipment signs x 3	2020	Sovereign	£600.00	25 years	2045	Monk's Hill	Exercise
Horse springer	2020	Playdale	£1,131.00	25 years	2045	Monk's Hill	Play
Quad rider	2020	Playdale	£1,999.00	25 years	2045	Monk's Hill	Play
Train and trailer	2020	Playdale	£3,419.00	25 years	2045	Monk's Hill	Play

Total = £73,021.03

Description: Mill Road	Date acquired	Supplier	Original cost/value	Useful life estimate	Useful life end date	Location	Present use
Seat	2002		£317.00	25 years	2028	Mill Road	Leisure
5 bar gate	2003	Longmeadows	£250.00	25 years	2028	Mill Road	Security
Signs	2005	Longmeadows	£400.00	25 years	2030	Mill Road	Security
Picnic table/seating	2005	Bigfoot	£375.00	10 years	2030	Mill Road	Leisure
2 spinning mushrooms	2005	Bigfoot	£550.00	25 years	2030	Mill Road	Play
1 freestanding play panel	2005	Bigfoot	£1,395.00	25 years	2030	Mill Road	Play
1 spring rocker	2005	Bigfoot	£695.00	25 years	2030	Mill Road	Play
3 steel benches	2005	Bigfoot	£885.00	25 years	2030	Mill Road	Security
1 activity centre (junior)	2005	Bigfoot	£10,495.00	25 years	2030	Mill Road	Safety
1 wicksteed seesaw	2005	Bigfoot	£1,095.00	25 years	2030	Mill Road	Safety
1 activity centre (toddler)	2005	Bigfoot	£4,995.00	25 years	2030	Mill Road	Play
1 flat seat swing	2005	Bigfoot	£1,045.00	25 years	2030	Mill Road	Play
1 cradel swing	2005	Bigfoot	£1,095.00	25 years	2030	Mill Road	Play
1 cantilever swing	2005	Bigfoot	£3,495.00	25 years	2030	Mill Road	Play
1 gring rail	2005	Bigfoot	£495.00	25 years	2030	Mill Road	Play
3 perch tubes	2005	Bigfoot	£885.00	25 years	2030	Mill Road	Play
1 funbox	2005	Bigfoot	£4,195.00	25 years	2030	Mill Road	Play
2 quarter pipes	2005	Bigfoot	£7,590.00	25 years	2030	Mill Road	Play
1 multi-use games court	2005	Bigfoot	£16,995.00	25 years	2030	Mill Road	Play
Groundworks/surfacing	2005	Bigfoot	£22,785.00	25 years	2030	Mill Road	Safety
Grass safety mats	2005	Bigfoot	£7,738.00	25 years	2030	Mill Road	Safety
Fencing and gates	2005	Bigfoot	£5,777.00	25 years	2030	Mill Road	Safety

Mill Road development project	2005		£100,742.00	25 years	2030	Mill Road	Setting out site
26m pallisade fencing	2008	Longmeadows	£2,900.00			Mill Road	Security
41 bow top fencing and gate	2008	Longmeadows	£9,605.00			Mill Road	Security
Picnic table/benches	2011	Marmax	£6,418.00	10 years	2021	Mill Road	Leisure
Pull down challenger	2014	HAGS	£2,300.00	25 years	2039	Mill Road	Exercise
Health walker	2014	HAGS	£885.00	25 years	2039	Mill Road	Exercise
Height barrier	2018	Longmeadows	£2,000.00	25	2043	Mill Road	Security

Total = £218,397.00

Description: Street furniture	Date acquired	Supplier	Original cost/value	Useful life estimate	Useful life end date	Location	Present use
2 wooden seats	1995		£578.00			Commonside	Leisure
2 stone tubs	2001		£488.00			The Square	Leisure
2 noticeboards	2008		£1,539.00	25 years	2033	The Square	Information
Jubilee noticboard (Co-op)	2012		£736.00	25 years	2037	North Street	Information
Bench	2014	New Dawn Furniture	£588.00			River Street	Leisure
Signs	2014	West Sussex Signs	£739.00				
Bollards, The Square and Church Street	2016	Mason Street Furniture Ltd	£718.99			Westbourne	Road safety
5 village gateways	2017		£1,993.00			Westbourne	Road safety
Bike racks	2018		£1.00			Westbourne	Transport
Defrillator, IPAD AED NFR200	2018	CU Medical Systems, Inc	£400.00			Co-op, North Street	Health
2 Speed Indicator Devices, brackets and padlocks	2019		£7,075.00			East Street and Monk's Hill	Road safety

2 grit bins and salt on Monk's Hill	2020	Gritbins.net	£569.14			East Street and Monk's Hill	Road safety
Defrillator, IPAD AED NFR200, Monk's Hill	2020	CU Medical Systems, Inc	£400.00			Westbourne Village Stores	Health
Total =			£15,825.13				

Description: Office equipment	Date acquired	Supplier	Original cost/value	Useful life estimate	Useful life end date	Location	Present use
Projector	2014	Lumens	£250.00			Clerk's Office	Admin
Laptop	2014	ASUS	£369.00			Clerk's Office	Admin
Laminator	2016	Aldi	£14.00			Clerk's Office	Emergency
Printer	2017	Cannon	£135.00			Clerk's Office	Admin
Community resilience equipment	2018	See sheet 2 for full details	£1,000.00			Clerk's Office	Admin
Exhibition table cloth	2019	XL Displays	£74.40			Clerk's Office	Admin
Banner stand	2019	Monster Creative	£136.80			Clerk's Office	Admin
Total =			£1,979.20				

Description: Community assets	Date acquired	Supplier	Original cost/value	Useful life estimate	Useful life end date	Location	Present use
Additional burial ground, 2.2 acres	2000	Historic cost	£5,000.00			Cemetery	Cemetery
Cemetery toilet	1970	Historic cost	£1.00			Cemetery	Cemetery
Village green	1948	Historic cost	£1.00			Monk's Hill	Village Green
Allotments	1948	Historic cost	£500.00			Mill Road	Allotments
Burial ground	1860	Historic cost	£1.00			Cemetery	Cemetery
Chapel	1860	Historic cost	£1.00			Cemetery	Cemetery
Sextons cottage	1860	Historic cost	£1.00			Cemetery	Cemetery
Total =			£5,501.00				

Total asset value = £314,723.36

Westbourne Parish Council 2020-21: Budget monitoring report

1. Profit and loss budget v actuals

	2019-20	2020-21		
			<u>YTD</u>	<u>Budget % of Budget</u>
<u>Income</u>				
Rent	£700.00	£275.00	£750.00	36.7%
Admin/grants	£11,902.86	£8,266.96		
Precept	£94,490.91	£101,000.00	£101,000.00	100.0%
NP	£0.00	£0.00		
VAT reimbursed	£2,600.16	£3,736.91	£3,736.91	
Total income:	£109,693.93	£113,278.87	£105,486.91	107.4%
<u>Expenditure</u>				
Subs, S137, S142. donations	£2,387.95	£1,548.00	£2,490.00	62.2%
Running costs	£24,710.49	£12,212.06	£25,350.00	48.2%
Capital costs and repair (sinking fund)	£0.00	£171.20	£20,000.00	0.9%
Capital schemes	£7,159.98	£218.90	£14,170.00	0.0%
Services	£2,240.72	£446.76	£2,600.00	17.2%
Communications	£2,457.84	£282.74	£2,000.00	14.1%
Administration	£11,932.27	£12,287.94	£14,996.00	81.9%
Clerks salary	£15,540.00	£8,099.58	£19,190.00	42.2%
Contingency fund	£24.99	£0.00	£954.00	0.0%
Grants/ER	£9,585.04	£14,734.35		
NP	£0.00	£0.00		
VAT to claim on expenditure	£3,676.87	£5,102.35		
Total expenditure:	£79,716.15	£55,103.88	£101,750.00	54.2%
Income over expenditure	£29,977.78	58,174.99	3,736.91	

2. Earmarked reserves

	2019-20	2020-21
Balance forward (Bfwd)	£103,994.25	£133,972.03
Income	£109,693.93	£113,278.87
Expenditure	-£79,716.15	-£55,103.88
Carry forward (Cfwd)	£133,972.03	£192,147.02

	Bfwd	Income	Expenditure	Transfers	Cfwd
General reserve	£14,980.49	£88,028.87	-£34,775.89	£0.00	£68,233.47
New initiatives fund	£62,015.98	£20,000.00			£82,015.98
Play equipment Monk's Hill	£723.85		-£723.85		£0.00
Play equipment Mill Road	£5,296.42	£3,000.00			£8,296.42
Office equipment	£1,731.71		-£434.47		£1,297.24
Scope and design environmental enhancement village square	£2,500.00				£2,500.00
Tree survey	-£560.00	£1,500.00	-£1,034.33		-£94.33
Chairman's expenses	£35.88	£250.00			£285.88
Councillors expenses	£256.80				£256.80
Staff absence	£2,000.00				£2,000.00
Vandalism and insurance excess	£800.00				£800.00
Monk's Hill car park	£6,145.00				£6,145.00
War memorial	£420.00				£420.00
Churchyard wall	£4,170.00				£4,170.00
Footway lighting renewals	£500.00				£500.00
Finger post signs	£576.00	£500.00			£1,076.00
Waste bin	£300.00				£300.00
Equipment for an emergency	£1,000.00				£1,000.00
Election costs	£4,146.50				£4,146.50
Village gateways	£150.00				£150.00
Pump priming CLT	£0.00				£0.00
WNPSG	£2,000.00				£2,000.00
Planning/highway consultant	£5,000.00		-£5,683.66		-£683.66
Legal advice/professional fees	£4,922.00		-£705.00		£4,217.00
CDC New Homes Bonus 2014 (village gateways)	£1,161.92				£1,161.92
CDC New Homes Bonus 2019 (Monk's Hill play/sports)	£3,844.50		-£3,844.50		£0.00
S106 Monk's Hill recreation ground 2020	£7,780.96		-£7,902.18		-£121.22
SDNPA CIL 2019	£2,074.02				£2,074.02
	£133,972.03	£113,278.87	-£55,103.88	£0.00	£192,147.02

WESTBOURNE PARISH COUNCIL - FULL YEAR ACCOUNTS 2020-21
Account number 1

Opening balance		133,972.03																		
Description	Receipts Total	INCOME					Payments Total	EXPENDITURE												
		Rent	Admin/grants	Precept	NP	VAT		Subs, S137, S142, donations	Running costs	Capital costs and repair (sinking fund)	Capital schemes	Services	Comms	Admin	Clerk's salary	Contingency fund	Grants	NP	Input VAT	
	£	£	£	£	£	£	£	£	£	£	£	£	£	£	£	£	£	£	£	£
April	57,332.12	0.00	6,832.12	50,500.00	0.00	0.00	19,286.45	1,298.00	1,954.50	0.00	120.00	73.33	0.00	6,040.90	1,321.86	0.00	6,235.97	0.00	2,241.89	
May	461.00	225.00	236.00	0.00	0.00	0.00	8,895.98	250.00	4,355.00	171.20	0.00	73.33	172.37	2,137.86	1,321.86	0.00	0.00	0.00	414.36	
June	998.84	50.00	948.84	0.00	0.00	0.00	7,795.96	0.00	275.00	0.00	0.00	75.59	0.00	1,032.86	1,321.86	0.00	4,155.82	0.00	934.83	
July	250.00	0.00	250.00	0.00	0.00	0.00	7,366.40	0.00	3,932.26	0.00	25.00	73.33	0.00	1,918.57	1,321.86	0.00	0.00	0.00	95.38	
August	3,736.91	0.00	0.00	0.00	0.00	3,736.91	8,982.31	0.00	1,420.30	0.00	0.00	80.13	0.00	482.86	1,321.86	0.00	4,342.56	0.00	1,334.60	
September	50,500.00	0.00	0.00	50,500.00	0.00	0.00	2,776.78	0.00	275.00	0.00	73.90	71.05	110.37	674.89	1,490.28	0.00	0.00	0.00	81.29	
October	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
November	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
December	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
January	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
February	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
March	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Totals	113,278.87	275.00	8,266.96	101,000.00	0.00	3,736.91	0.00	1,548.00	12,212.06	171.20	218.90	446.76	282.74	12,287.94	8,099.58	0.00	14,734.35	0.00	5,102.35	
Closing balance	£ 247,250.90																			

WESTBOURNE PARISH COUNCIL - MONTHLY ACCOUNTS 2020-21

Account number 1

Apr-20

Opening balance:		133,972.03	INCOME					EXPENDITURE														
Invoice reference and date	Description	Receipts Total	Rent	Admin/grants	Precept	NP	VAT	Payments Total	Subs, S137, S142, donations	Running costs	Capital costs and repair (sinking fund)	Capital schemes	Services	Comms	Admin	Clerk's salary	Contingency fund	Grants/ER	NP	Input VAT	Payment method	
1. 16/04/20	EE mobile phone							29.42							24.52						4.90	DD
2. 17/04/20	WSCC LGPS							426.20							426.20							IB
3. 17/04/20	HMRC quarter 4 2019/20							908.28							908.28							IB
4. 17/04/20	Alpha Cars March 20							120.00				120.00										IB
5. 17/04/20	WSALC subscription 2020/21							733.30	733.30													IB
6. 17/04/20	Playdale play equipment for Monk's Hill 50% deposit							5,934.60										4,945.50			989.10	IB
7. 17/04/20	CDC Mill Road rent 2020-21							100.00		100.00												IB
8. 17/04/20	Longmeadows quarter 4 2019-20							1,764.50		1,764.50												IB
10.17/04/20	M Reed tree surgeon removal of ash trees at Monk's Hill							1,070.00										856.00			214.00	IB
11. 17/04/20	GM Support play inspections							90.00		90.00												IB
12. 17/04/20	St John Baptist Church, closed churchyard donation							200.00	200.00													IB
13. 17/04/20	Allotment Association, annual donation							50.00	50.00													IB
17/04/2020	CDC precept first installment 2020-21	50,500.00			50,500.00																	
14. 17/04/20	Homestart Chichester, annual donation							250.00	250.00													IB
15. 17/04/20	Reimbursement C Kennett, Norton anti virus, Royal Mail PO Box address and Zoom account							521.37										434.47			86.90	IB
16. 17/04/20	Mulbery and Co audit meeting in December 2019							262.80							210.24						52.56	IB
17. 17/04/20	Brightplan transport consultant, cemetery lane inquiry							3,703.99							3,086.66						617.33	IB
18. 17/04/20	Phillippa Jarvis, planning consultant, cemetery lane inquiry							1,316.44							1,097.00						219.44	IB
19. 20/04/20	SSE							76.99					73.33								3.66	IB
20. 25/04/20	C Kennett salary/expenses April 2020							1,339.86							18.00	1,321.86						IB
21. 27/04/20	Greening Westbourne Community Chest grant							64.70	64.70													IB
22. 27/04/20	Kompan playground inspections							324.00							270.00						54.00	IB
28/04/2020	CDC S106 funding Monk's Hill	6,832.12		6,832.12																		
	Totals	57,332.12	0.00	6,832.12	50,500.00	0.00	0.00	19,286.45	1,298.00	1,954.50	0.00	120.00	73.33	0.00	6,040.90	1,321.86	0.00	6,235.97	0.00	2,241.89	19,286.45	

WESTBOURNE PARISH COUNCIL - MONTHLY ACCOUNTS 2020-21
Account number 1

Jun-20

Opening balance:		163,582.72	INCOME						EXPENDITURE													
Invoice reference and date	Description	Receipts Total	Rent	Admin/grants	Precept	NP	VAT	Payments Total	S137, S142, donations	Running costs	Capital costs and repair (sinking fund)	Capital schemes	Services	Comms	Admin	Clerk's salary	Contingency fund	Grants/E R	NP	Input VAT	Payment method	
	Reeve access licence second (and final) installment for 2019-20	25.00	25.00																			
34. 12/06/20	EE mobile phone							29.42							24.52						4.90	DD
35. 12/06/20	New Dawn Furniture VE Day 75 bench							1,078.02										898.35			179.67	IB
36. 12/06/20	Steve Hayward, electrician installed defib at Village Stores							75.00										75.00				IB
37. 12/06/20	WSCC LGPS May 2020							440.34							440.34							IB
38. 12/06/20	C Kennett salary and expenses June 2020							1,339.86							18.00	1,321.86						IB
39. 19/06/20	SSE street light electricity							79.36					75.59								3.77	DD
40. 24/06/20	GM Support playground/defib inspections							275.00		275.00												IB
41. 24/06/20	Sovereign adult exercise equipment Monk's Hill							3,818.96										3,182.47			636.49	IB
42. 24/06/20	Surrey Hills Solicitor advise on Monk's Hill Charity							660.00							550.00						110.00	IB
12/06/2020	Reeve access licence first installment for 2020-21	25.00	25.00																			
30/06/2020	CDC S106 final payment	948.84		948.84																		
	Totals	998.84	50.00	948.84	0.00	0.00	0.00	7,795.96	0.00	275.00	0.00	0.00	75.59	0.00	1,032.86	1,321.86	0.00	4,155.82	0.00	934.83	7,795.96	

WESTBOURNE PARISH COUNCIL - MONTHLY ACCOUNTS 2020-21

Account number 1

Jul-20

Opening balance:		164,581.56																				
Invoice reference and date	Description	Receipts Total	INCOME					Payments Total	EXPENDITURE												Payment method	
			Rent	Admin/grants	Precept	NP	VAT		Subs, S137, S142, donations	Running costs	Capital costs and repair (sinking fund)	Capital schemes	Services	Comms	Admin	Clerk's salary	Contingency fund	Grants /ER	NP	Input VAT		
43. 12/07/20	EE mobile phone						29.42									24.52				4.90	DD	
44. 01/07/20	Mulberry and Co						162.00									135.00				27.00	IB	
45. 13/07/20	C Kennett salary and expenses						1,339.86									18.00	1,321.86				IB	
46. 13/07/20	HMRC quarter 2 payment						991.29									991.29					IB	
47. 13/07/20	WSCC LGPS June 20						440.34									440.34					IB	
48. 13/07/20	Longmeadows quarter 2						3,385.60		3,385.60												IB	
49. 13/07/20	Steve Hayward removal of SID padlock						25.00					25.00									IB	
50. 20/07/20	SSE street light electricity						76.99						73.33								3.66	IB
51. 17/07/20	GM Support playground inspections						220.00		220.00													IB
52. 22/07/20	C Kennett reimbursement for stamps and cable ties						24.90		6.66							16.92					1.32	IB
53. 22/07/20	Kompan playground inspection 2						351.00									292.50					58.50	IB
54. 22/07/20	Longmeadows soil and grass seed around slide at Monk's Hill						320.00		320.00													IB
03/07/2020	CDC grant payment for VE Day 75	250.00		250.00																		
	Totals	250.00	0.00	250.00	0.00	0.00	0.00	7,366.40	0.00	3,932.26	0.00	25.00	73.33	0.00	1,918.57	1,321.86	0.00	0.00	0.00	95.38		

Westbourne Parish Council budget projections 2020-21 and draft budget 2021-22

Budget Head	2019-20	2020-21	2020-21	2020-21	2020-21	Notes	2021-22
	Actual on 31/03/20	Budget	Actual at 30/09/20	% of budget	Revised estimate		Budget
	£	£	£		£		£
Subscriptions, S137/S147 payments/donations							
West Sussex Association of Local Councils, Chichester District Association of Local Councils, National Association of Local Councils, Local Council Review magazine quarterly magazine	780.95	760.00	750.00	98.7%	750.00	Add 5% + CDALC £15	775.00
Society of Local Council Clerks	175.00	200.00	180.00	90.0%	180.00	Add 5%	200.00
Sussex Playing Fields Association	0.00	15.00	0.00	0.0%	0.00	Standing Order	0.00
British Legion Poppy Appeal	65.00	65.00	65.00	100.0%	65.00		65.00
Westbourne Allotment Association	50.00	50.00	50.00	100.0%	50.00		50.00
Closed churchyard	200.00	200.00	200.00	100.0%	200.00		200.00
Homestart	250.00	250.00	250.00	100.0%	250.00		250.00
Citizens Advice	300.00	300.00	300.00	100.0%	300.00		300.00
Parish Online subscription	0.00	150.00	45.00	0.0%	45.00	New for 20/21	45.00
Community Chest Grants	500.00	500.00	414.70	82.9%		No earmarked reserve	500.00
Total:	2,320.95	2,490.00	2,254.70	90.6%	1,840.00		2,385.00
Running Costs							
Burial/cemetery grounds	8,212.00	8,250.00	4,125.00	50.0%	17,126.84	Confirmation in Dec 20	17,300.00
Monk's Hill grounds maintenance	5,787.30	6,500.00	1,825.40	28.1%			6,500.00
Mill Road grounds maintenance	6,559.29	7,500.00	1,766.86	23.6%			7,500.00
Playground/defib inspections (weekly/fortnightly)	1,845.00	1,800.00	1,310.00	72.8%			1,900.00
Playground inspections (quarterly)	0.00	0.00	562.50	#DIV/0!			1,200.00
Footway lighting maintenance, WSCC	1,200.30	1,200.00	0.00	0.0%		Add 5%	1,250.00
Rent to CDC for Mill Road field	100.00	100.00	100.00	100.0%			100.00
Total:	23,703.89	25,350.00	9,689.76	38.2%	17,126.84		35,750.00
Capital cost and repair (sinking fund)							
New Initiatives Fund (NIF) (earmarked reserve)	20,000.00	20,000.00	0.00	0.0%			20,000.00
Total:	20,000.00	20,000.00	0.00	0.0%			20,000.00

Budget Head	2019-20	2020-21	2020-21	2020-21	2020-21	Notes	2021-22
	Actual on 31/03/20	Budget	Actual at 30/09/20	% of budget	Revised estimate		Budget
Play equipment Monk's Hill (earmarked reserve)	0.00	0.00	723.85	0%		Total asset £73k / 25 yrs	3,000.00
Play equipment Mill Road (earmarked reserve)	0.00	3,000.00	0.00	0%			3,000.00
Village Gateways (NHB grant 2014)	0.00	0.00	120.00	0%			0.00
Fingerpost signs (earmarked reserve)	1,410.00	500.00	0.00	0%			0.00
Office equipment (earmarked reserve)	0.00	0.00	20.82	0%		New computer	
Tree survey/surgery (earmarked reserve)	1,360.00	1,500.00	1,027.20	0%			2,000.00
Community Speedwatch Online	0.00	100.00	0.00	0%			0.00
Speed activated road signs (SID system)	291.54	2,000.00	25.00	0%		New earmarked reserve	0.00
Debrillators	400.00	0.00	148.90				200.00
Noticeboards	118.00	0.00	0.00				0.00
CCTV	0.00	5,000.00	0.00	0%		Create earmarked reserve	0.00
Community taxibus service	1,277.80	1,500.00	120.00	0%		Create earmarked reserve	0.00
Salt/grit supply and bins	669.14	570.00	0.00	0%			0.00
WW1 centenary/VE Day 75	17.50	0.00	648.35	0			0.00
Total:	5,543.98	14,170.00	2,834.12	0.00	0.00		8,200.00
Services							
Footway lighting energy, SSE	949.56	1,000.00	446.76	44.7%			1,000.00
Waste bins x 7 and emptying	1,291.16	1,600.00	0.00	0.0%			1,600.00
Total:	2,240.72	2,600.00	446.76	17.2%	0.00		2,600.00
Communications							
Community Consultation (See Business Plan)	0.00	250.00	0.00	0%			250.00
Newsletter/printed communications	1,526.51	1,500.00	227.74	15.2%			1,500.00
Website and email accounts	576.00	250.00	55.00	22.0%			250.00
Total:	2,102.51	2,000.00	282.74	14.1%	0.00		2,000.00

Budget Head	2019-20	2020-21	2020-21	2020-21	2020-21	Notes	2021-22
	Actual on 31/03/20	Budget	Actual at 30/09/20	% of budget	Revised estimate		Budget
General administration and disbursements							
External audit	400.00	410.00	0.00	0.0%		Add 2%	430.00
Internal auditor	344.64	400.00	135.00	33.8%		Add 2%	400.00
Insurance	2,359.60	2,500.00	1,226.84	49.1%	1,226.84	Renewal 1/04/21	1,500.00
Information Commissioner Office (ICO)	35.00	35.00	35.00	100.0%	35.00		35.00
Planning consultant (earmarked reserve)	0.00	0.00	5,683.66	0.0%			6,000.00
Legal advice/professional fees (earmarked reserve)	1,283.00	4,000.00	705.00				2,000.00
Hire of hall and meeting expenses (£10 front hall, £7 back hall)	425.50	400.00	119.90	30.0%	119.90		400.00
Stationery/printing (admin)	308.96	200.00	0.00	0.0%			200.00
Postage/Royal Mail PO Box address	10.02	20.00	310.67	1553.4%	310.67		320.00
Telephone	289.71	276.00	147.12	53.3%	294.24	Add 2%	300.00
Clerks salary, gross	18,803.20	19,190.00	9,978.80	52.0%	19,957.60	Add 2%	20,357.60
Employer national insurance	1,404.12	1,480.00	367.20	24.8%	1,541.88	Add 2%	1,560.00
Pension	4,080.24	4,230.00	2,165.40	51.2%	4,330.80	Add 2%	4,420.00
Travelling (Clerk)	44.64	75.00	0.00	0.0%	0.00		75.00
Home used as office	216.00	220.00	108.00	49.1%	216.00		216.00
Courses and publications	350.00	500.00	180.00	36.0%			500.00
Chairman's expenses (earmarked reserve)	118.47	250.00	0.00	0.0%	0.00		0.00
Councillor's expenses (earmarked reserve)	0.00	0.00	0.00	0.0%	0.00		0.00
Total:	30,473.10	34,186.00	21,162.59	61.9%	28,032.93		38,713.60
Contingency fund							
Staff absence (earmarked reserve)	0.00	0.00	0.00	0.0%	0.00		0.00
Plants/soil for flower troughs	24.99	50.00	0.00	0.0%	24.99		25.00
Vandalism and insurance excess (earmarked reserve)	0.00	0.00	0.00	0.0%	0.00		0.00
IT support	0.00	0.00	0.00	0.0%	0.00		0.00
General reserve top-up to round up Precept figure		904.00	0.00	0.0%	0.00		326.40
Total:	24.99	954.00	0.00	0.0%	24.99		351.40
Total expenditure:	86,410.14	101,750.00	36,670.67	36.0%	47,024.76		110,000.00

Budget Head	2019-20	2020-21	2020-21	2020-21	2020-21	Notes	2021-22
	Actual on 31/03/20	Budget	Actual at 30/09/20	% of budget	Revised estimate		Budget
Income							
Access licence - Mill Road	50.00	50.00	50.00		50.00		
Access licence - Sydenham Terrace	200.00	200.00	200.00	100%	200.00		
Rent - Allotment Association	500.00	500.00	0.00		500.00		
Total income:	750.00	750.00	250.00	33.33%	750.00		0.00
General reserve + earmarked reserve estimate							
Precept = total expenditure - total income:		£101,000.00	£36,420.67		£46,274.76		£110,000.00
Less CDC grant		£0.00			£1,324.91		£0.00
Final precept figure		£101,000.00	£36,420.67		£44,949.85		£110,000.00
Final precept figure rounded-up =		£101,000	£36,421		£44,950		£110,000

1. Precept required for 2020/21	£101.00
2. Precept required 2021/22	£110,000
3. Taxbase 2020/21	£961.60
4. Taxbase 2021/22	
5. Charge per band D property 2020/21	£106.07
6. Charge per band D property 2021/22	
7. % increase in Precept (cash terms)	
8. % increase in Precept per band D property	