



Westbourne

Parish Council

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Members of Westbourne Parish Council are hereby summoned to attend the Full Council meeting of Westbourne Parish Council which will take place on Thursday 8 October 2026 at 7.15pm at Westbourne Community Hall, River Street, Westbourne.

Clare Kennett, 1 October 2026

Clerk to the Council

Agenda

The order of business to be transacted is:

10/26/70. Apologies for absence

10/26/71. Declarations of members interest:

- a. Members are reminded to declare any interest in any item on the agenda at this time, or at any time during the meeting, in accordance with the Council's Code of Conduct. (Where a member indicates that they have an interest, but wish to make representations regarding the item, those representations must be made during the Open Forum).
- b. To receive, and approve if appropriate, requests for dispensations from members on matters in which they have an interest and wish to vote.

10/26/72. Co-option: To consider the co-option of an applicant to the Parish Council.

10/26/73. Open forum (maximum of eight minutes): To hear representations, questions and statements from members of the public, conducted in accordance with Standing Orders 3(e) to 3(h).

10/26/74. County Councillor's comments and questions: To note the circulated report from County Councillor Tracie Bangert and receive any updates.

10/26/75. District Councillor's comments and questions: To note the circulated report from District Councillor Roy Briscoe and receive any updates.

10/26/76. Minutes of the Full Council meeting held on 9 July 2026: To approve the circulated minutes as a correct record.

10/26/77. Clerk's report: To receive the report which outlines activities undertaken since the last Full Council meeting.

10/26/78. Items for consideration and resolution

- a. **Newsletter:** To agree the articles for the next edition.

- b. Summer event:** To discuss holding a village fete on either Saturday 12 or 19 June 2027.
- c. Remembrance Day:** To agree laying of the wreath at the war memorial.
- d. Chichester District Council's draft infrastructure business plan:** To consider the entries for Westbourne Parish.

10/26/79. Finance:

- a. To note the budget report, earmarked reserves and bank reconciliations to 30 September 2026.
- b. To resolve to approve the list of payments.

10/26/80. Correspondence: To note the list of correspondence and consider any required action.

10/26/81. Items to be included on the next agenda

10/26/82. Date of next meeting: To resolve to hold the next meeting on Thursday 12 November 2026 at 7.15pm.